



**The Meeting of the
Regulatory and Services Committee
will be held on Tuesday, 16 March 2021
in the Council Chamber, commencing at 9.00am**

AGENDA

REGULATORY & SERVICES COMMITTEE

Mayor M J Campbell
Councillor C J Ion – Chairperson
Councillor W Godfery
Councillor S Kingi
Councillor B J Julian
Councillor A Rangihika
Councillor R G K Savage
Councillor D Sparks
Councillor F K N Tunui

GUIDELINES FOR PUBLIC FORUM AT MEETINGS

1. A period of thirty minutes is set aside for a public forum at the start of each Ordinary Council or Standing Committee meeting, which is open to the public. This period may be extended on by a vote by members.
2. Speakers may address meetings on any subject. However, issues raised must not include those subject to legal consideration, or be issues, which are confidential, personal, or the subject of a formal hearing.
3. Each speaker during the public forum is permitted to speak for a maximum of three minutes. However, the Chairperson has the discretion to extend the speaking time.
4. Standing Orders are suspended for the duration of the public forum.
5. Council and Committees, at the conclusion of the public forum, may decide to take appropriate action on any of the issues raised.
6. With the permission of the Chairperson, members may ask questions of speakers during the period reserved for public forum. Questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

MONTHLY REPORT REGULATORY & PLANNING SERVICES

February 2021

1 Regulatory & Planning Services - Statistics and Issues

The attached data tables record activity in the various areas of the service for the month of February 2021.

Comments are as follows:

1.1 Animal Control

1.1.1 Dog Registration

At 28 February 2021, 1,472 dogs (1,475 listed in register) had been registered for the 2020/21 year representing 99.8% of known dogs.

1,370 (92.9%) dogs listed in the register have microchip transponders inserted.

1.1.2 Dog Control - Ranging, Complaints and Incidents

Complaints and incidents were generally of routine nature with the majority resolved where dogs were sighted and traced to owners.

There was one attack on a person but insufficient evidence for a prosecution. An infringement notice was issued, a property check was undertaken and amendments made to the property. There was an attack on a chicken. The investigation is continuing but the owner of the chicken has refused to provide a statement. There were also two reports of dog rushing which have been dealt with.

1.2 Monitoring and Compliance

1.2.1 Noise & General Enforcement

Noise complaints attended have been resolved, generally without incident. There were no seizures of equipment causing noise undertaken during the period.

1.2.2 Animals, Poultry and Bees

32 permits/licences have been issued to date for the year:

Stock – 15

Poultry – 13

Beehives – 4 (Note: Hives are removed for the winter season).

1.3 Alcohol Regulation

There are no issues to report.

1.4 Food Safety and Premises

1.4.1 Food Act

There are no issues to report.

1.5 Environmental Health

There are no issues to report.

1.6 Building Control

1.6.1 Building Consent Authority (BCA)

There are no issues to report.

1.7 Civil Defence Emergency Management (CDEM)

1.7.1 GNS Science Presentation

Brad Scott from GNS Science will present to Council on 16 March. The presentation will cover local hazards and planning for emergency events, which could impact the community.

1.7.2 Local Controller

In February, Local Controller Lee Barton attended a meeting with Emergency Management Bay of Plenty (EMBOP) staff including the newly appointed Mark Crowe (Manager Operations), Cara Gordon (Senior Planning Advisor), Stace Tahere (Kaiārahi Maori, Senior Advisor, Maori Planning), Tara Cooper (Development & Capability Advisor) and Meagan Edhouse (Emergency Management Advisor, East).

A few key areas were raised with a potential review of Local EOC KPI's and staff capability. It was also discussed the aim to plan and deliver exercises tailored for the Kawerau District, which would include multi local agencies during the exercise.

A hui will take place with local iwi on Thursday 11 March, which will be attended by EMBOP representatives, Karilyn Te Riini (Ngāti Tuwharetoa ki Kawerau Iwi Liaison) and Boyce Te Rire (Ngāti Tuwharetoa ki Kawerau Kaumatua). This meeting is to strengthen the relationship between local CDEM and iwi in readiness for future responses.

1.8 District Plan

1.8.1 Resource Consents

There were no resource consent applications processed to a decision during the period.

1.8.2 District Plan Review

The CEO met with Hayson Knell on 22 February. It is anticipated that a programme for the Review process will be drafted for presentation to Council.

RECOMMENDATION

That the report on Regulatory and Planning Services activities for the month of February 2021 be received.



Russell George

Chief Executive Officer

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Regulatory & Planning Animal/Dog Control - Monthly Statistics

2019/20	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Dogs in Register (total)	1,501	1,502	1,489	1,475	1,473	1,493	1,489	1,499	1,507	1,504	n/a	n/a	1,504
Registered Dogs (total)	1,296	1,374	1,426	1,440	1,444	1,468	1,477	1,501	1,505	1,502	n/a	n/a	1,502
Microchipped Dogs (total)	1,180	1,153	1,145	1,118	1,111	1,114	1,094	1,086	1,082	1,080	1,077	1,041	1,041
Menacing by Breed (total)	51	50	50	45	44	45	44	44	44	44	44	66***	66
Menacing by Behaviour (total)	9	9	9	9	9	9	9	9	9	9	9	9	9
Menacing by Breed Charac. (total)	3	3	3	3	3	3	3	3	3	3	3	3	3
Dangerous Dogs (total)	3	3	3	3	3	3	3	3	3	3	3	4	4
Disqualified Owners (total)	1	1	0	0	0	0	0	0	0	0	0	0	0
Probationary Owners (total)	0	0	0	0	0	0	0	0	0	0	0	0	0
Dogs Impounded	29	20	24	22	35	23	16	25	7	11	12	18	242
Dogs Released to Owner	13	8	12	14	23	11	7	3	4	4	7	8	114
Dogs Rehomed	2	2	1	0	1	1	4	11	6	0	1	4	33
Dogs/Pups Referred to SPCA	4	4	0	0	2	1	0	6	0	1	1	0	19
Dogs Destroyed	6	2	10	9	7	3	5	4	1	6	0	6	59
Patrols (Day)	46	44	42	44	42	36	40	38	34	0	26	42	434
Patrols (After Hours)	31	31	30	30	30	29	28	28	31	27	31	29	355
Special Patrols	0	0	4	0	0	4	0	0	0	0	0	0	8
Requests for Service	107	94	97	81	95	81	106	85	66	27	65	110	1,014
Statutory Incidents	73	62	61	64	76	60	77	62	43	16	41	85	720
Stock Callouts	1	0	0	0	1	3	1	0	0	0	0	0	6
Notices, Warnings & Letters	19	28	157	34	44	23	34	21	26	4	7	23	420
Infringements	6	5	91*	5	1	1	5	7	0**	5	3	4	133
Prosecutions	0	0	0	0	0	0	0	0	0	0	0	0	0

* 90 infringements issued for non-registration

** Data not available

*** Improved technical data reconciliation reporting

2020/21	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Dogs in Register (total)	1,497	1,486	1,491	1,459	1,467	1,471	1,472	1,472					1,472
Registered Dogs (total)	1,306	1,378	1,408	1,442	1,467	1,473	1,475	1,475					1,475
Microchipped Dogs (total)	1,013	1,001	991	1,410	1,401	1,391	1,382	1,370					1,382
2020/21	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Menacing by Breed (total)	66	64	65	64	66	66	67	68					68
Menacing by Behaviour (total)	8	9	9	9	10	10	11	11					11
Menacing by Breed Charac. (total)	3	3	3	3	3	3	3	3					3
Dangerous Dogs (total)	3	3	3	3	3	3	3	3					3
Disqualified Owners (total)	0	0	0	0	0	0	0	0					0
Probationary Owners (total)	0	0	0	0	0	0	0	0					0
Dogs Impounded	32	27	13	15	17	14	16	9					143
Dogs Released to Owner	12	5	6	6	7	9	8	2					55
Dogs Rehomed	4	3	3	6	4	3	1	1					25
Dogs/Pups Referred to SPCA	0	0	0	0	0	0	0	0					0
Dogs Destroyed	2	2	5	1	5	6	2	2					25
Patrols (Day)	46	42	42	42	44	42	36	38					332
Patrols (After Hours)	31	31	30	30	30	29	28	27					236
Special Patrols	0	0	0	0	0	4	0	0					4
Requests for Service	98	88	69	84	92	95	98	113					737
Statutory Incidents	69	59	48	57	75	79	73	95					555
Stock Callouts	0	4	0	1	0	3	0	0					8
Notices, Warnings & Letters	32	42	25	20	18	21	52	52					262
Infringements	4	3	18	49*	7	6	3	1					91
Prosecutions	0	0	0	0	0	0	0	0					0

* 47 infringements issued for non-registration

**Regulatory & Planning
Monitoring and Compliance - Monthly Statistics**

2019/20	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Routine Bylaw Patrols	46	44	42	44	42	36	40	38	34	0	26	42	434
Noise Complaints	28	23	25	18	19	37	30	39	45	32	31	34	361
Excessive Noise	4	7	7	4	5	6	6	5	8	6	8	2	68
Noise Equipment Seizures	0	1	0	2	0	0	0	0	0	1	0	0	4
Other Complaints & Incidents	7	11	6	5	15	9	12	5	14	2	7	8	101
Bicycle Seizures	0	0	0	0	0	0	0	0	0	0	0	0	0
Bylaw Trading Licences (total)	2	2	2	2	2	2	2	2	2	2	2	2	2
Permits - Stock, Poultry, Bees (total)	23	24	26	26	26	27	27	27	28	28	29	30	30
Notices, Warnings & Letters	8	13	13	14	11	25	15	27	62	3	24	13	228
Infringement Notices	0	0	0	0	0	0	0	0	0	0	0	0	0
Abatement Notices	0	0	0	0	0	0	0	0	0	0	0	0	0
Prosecutions	0	0	0	0	0	0	0	0	0	0	0	0	0

2020/21	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Routine Bylaw Patrols	46	42	42	42	44	42	36	38					332
Noise Complaints	20	21	29	39	49	70	33	36					297
Excessive Noise	2	6	5	6	9	12	6	4					50
Noise Equipment Seizures	0	0	0	0	1	0	1	0					2
Other Complaints & Incidents	9	4	11	6	13	7	4	2					56
Bylaw Trading Licences (total)	1	1	1	1	1	1	1	1					1
Permits - Stock, Poultry, Bees (total)	27	30	31	31	31	31	31	32					32
Notices, Warnings & Letters	8	5	17	9	16	5	8	9					77
Infringement Notices	0	0	0	0	6	3	0	3					12
Abatement Notices	0	0	0	0	0	0	0	0					0
Prosecutions	0	0	0	0	0	0	0	0					0

**Regulatory & Planning
Alcohol Regulation - Monthly Statistics**

2019/20	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Managers (Total)	46	46	45	44	44	43	41	40	40	39	39	39	39
Managers New	1	0	0	0	0	0	0	2	0	0	0	2	5
Managers Renewal	1	0	1	2	1	1	0	0	1	1	0	1	9
On Licence BYO (total)	0	0	0	0	0	0	0	0	0	0	0	0	0
On Licence BYO New	0	0	0	0	0	0	0	0	0	0	0	0	0
On Licence BYO Renewal	0	0	0	0	0	0	0	0	0	0	0	0	0
On Licence (total)	4	4	4	4	4	4	4	4	4	4	4	4	4
On Licence New	0	0	0	0	0	0	0	0	0	0	0	0	0
On Licence Renewal	0	0	1	0	0	0	1	0	0	0	0	0	2
Off Licence (total)	4	4	4	4	4	4	4	4	4	4	4	4	4
Off Licence New	0	0	0	0	2	0	0	0	0	0	0	0	2
Off Licence Renewal	0	0	0	0	0	0	0	0	0	0	0	0	0
Club Licence (total)	5	5	5	5	5	5	5	5	5	5	5	5	5
Club Licence New	0	0	0	0	0	0	0	0	0	0	0	0	0
Club Licence Renewal	0	0	0	0	0	0	0	0	0	0	0	1	1
Special Licences	1	1	1	0	1	1	0	0	0	0	0	0	5
Temporary Authority	0	1	1	0	0	0	0	0	0	0	0	0	2
Inspections	0	0	1	0	0	0	0	0	0	0	0	13	14
Night Visits	0	0	0	0	0	0	0	0	0	0	0	0	0
Controlled Purchase Operations	0	0	0	0	0	0	0	0	0	0	0	0	0

2020/21	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Managers (Total)	33	35	36	38	37	39	39	39					39
Managers New	0	1	1	2	1	2	0	0					7
Managers Renewal	0	1	0	0	1	0	0	1					3
On Licence BYO (total)	0	0	0	0	0	0	0	0					0
On Licence BYO New	0	0	0	0	0	0	0	0					0
On Licence BYO Renewal	0	0	0	0	0	0	0	0					0
On Licence (total)	4	4	4	4	5	5	5	6					5
On Licence New	0	0	0	0	1	1	0	1					3

2020/21	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
On Licence Renewal	0	0	0	0	0	0	0	0					0
Off Licence (total)	4	4	4	4	4	4	4	4					4
Off Licence New	0	0	0	0	0	0	0	0					0
Off Licence Renewal	0	0	0	0	1	0	0	0					1
Club Licence (total)	5	5	5	5	5	5	5	5					5
Club Licence New	0	0	0	0	0	0	0	0					0
Club Licence Renewal	0	0	0	0	0	0	0	0					0
Special Licences	0	0	1	3	2	0	0	4					10
Temporary Authority	0	0	0	0	1	0	0	0					1
Inspections	0	0	7	2	0	0	0	0					9
Night Visits	0	0	0	0	0	0	0	0					0
Controlled Purchase Operations	0	0	0	0	0	0	0	0					0

Regulatory & Planning - Food Safety & Premises - Monthly Statistics

2019/20	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Registered Food Operations	37	37	37	37	36	36	37	37	37	37	35	35	35
Food Control Plans Single Site (SS)	24	24	24	24	23	22	23	23	23	23	23	25	25
Food Control Plans Mobile	7	7	7	6	6	6	6	6	6	6	4	4	4
National Programme 1	1	1	1	1	1	1	1	1	1	1	1	1	1
National Programme 2	0	0	0	0	0	0	0	0	0	0	0	0	0
National Programme 3	3	3	3	4	4	5	5	5	5	5	5	5	5
FCP Audits SS All	1	0	1	0	0	0	0	4	3	3	0	1	13
FCP Audits SS Current	1	0	1	0	0	0	0	4	3	3	0	1	13
FP FSP Exempt via MPI (total)	2	2	2	2	2	2	2	2	2	2	2	2	2
Food Hygiene Complaints	0	0	0	1	0	0	0	1	0	0	0	0	2
Hairdressers Premises (total)	5	5	5	6	6	6	6	6	6	6	6	5	5
Hairdressers Inspections (annual)	0	1	0	1	0	0	0	0	2	0	0	5	9
Requests for Service	0	1	0	0	2	2	0	1	5	5	0	2	18
Notices, Warnings & Letters	0	2	7	4	0	0	4	4	0	0	0	2	23

2020/21	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Registered Food Operations	38	35	36	37	38	40	40	34					34
Food Control Plans Single Site (SS)	25	25	25	25	25	25	25	23					23
Food Control Plans Mobile	5	3	4	4	5	7	7	8					8
National Programme 1	1	1	1	2	2	2	2	2					2
National Programme 2	0	0	0	0	0	0	0	0					0
National Programme 3	5	4	4	4	4	4	4	5					5
FCP Audits NP 1/2/3	0	1	0	0	0	1	0	1					3
FCP Audits SS/M	0	12	1	1	0	0	2	1					17
FP FSP Exempt via MPI (total)	2	2	2	2	2	2	2	2					2
Food Hygiene Complaints	0	0	1	0	2	0	1	4					8
Hairdressers Premises (total)	5	5	5	5	5	5	5	5					5
Hairdressers Inspections (annual)	0	0	0	0	0	0	0	0					0
Requests for Service	6	2	0	2	2	0	0	0					12
Notices, Warnings & Letters	9	37	6	23	1	0	6	1					83

**Regulatory & Planning
Building Control - Monthly Statistics**

2019/20	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Building Consents	1	3	7	4	6	5	5	8	3	1	10	3	56
Building Inspections (Consents)	34	14	24	25	27	18	21	32	21	1	18	38	273
Building Inspections (Other)	13	22	16	24	15	11	21	14	15	0	6	14	171
Exemptions	4	0	2	1	2	2	1	4	0	0	0	0	16
Project Information Memoranda	0	0	0	0	0	0	0	0	0	0	0	0	0
Certificates of Acceptance	0	0	0	0	0	0	0	1	0	0	0	0	1
Code Compliance Certificates	12	1	6	14	6	9	5	9	4	0	4	14	84
Compliance Schedules	0	0	0	0	0	0	0	0	0	0	0	1	1
Building WOF Register Total	79	79	79	79	79	79	79	79	79	79	79	80	80
Building WOF Anniversary Cert.	24	9	2	3	1	2	1	1	2	2	3	11	61
Building WOF Inspections	2	5	0	0	0	0	0	0	0	0	0	0	7
Swimming Pools Register Total	47	46	46	46	46	46	46	46	46	46	46	44	44
Pool Fencing Inspections (Existing)	2	3	0	0	0	0	1	0	2	0	0	2	10
Pool Fencing Inspections (New)	0	0	0	0	0	0	0	0	0	0	0	0	0
Land Information Memoranda	10	4	8	8	7	2	6	4	3	1	4	6	63
Requests for Service	3	5	13	4	9	7	6	7	10	3	7	11	85
Notices to Fix	0	0	0	0	0	0	0	0	0	0	0	0	0
Dangerous & Insanitary Building	0	0	0	0	0	0	0	0	0	0	0	0	0
Infringements	0	0	0	0	0	0	0	0	0	0	0	0	0
Prosecutions	0	0	0	0	0	0	0	0	0	0	0	0	0

2020/21	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Building Consents	19	2	9	7	10	8	4	6					65
Building Inspections (Consents)	25	22	34	30	34	27	19	33					224
Building Inspections (Other)	11	17	20	21	22	12	10	8					121
Exemptions	1	2	1	1	3	1	2	0					11
Project Information Memoranda	0	0	0	0	0	0	0	0					0
Certificates of Acceptance	0	0	0	0	0	1	0	0					1
Code Compliance Certificates	7	9	5	8	3	8	5	4					49
Compliance Schedules	1	0	0	0	0	0	0	0					1
Building WOF Register Total	81	81	81	81	81	81	81	81					81
Building WOF Anniversary Cert.	27	5	6	4	2	1	2	2					49
Building WOF Inspections	0	12	2	0	0	0	0	0					14
Swimming Pools Register Total	44	44	44	44	44	43	43	43					43
Pool Fencing Inspections (Existing)	1	1	0	0	0	1	1	0					4
Pool Fencing Inspections (New)	0	0	0	0	0	0	0	0					0
Land Information Memoranda	4	6	8	10	12	12	6	9					67
Requests for Service	5	7	10	13	24	11	10	11					91
Notices to Fix	0	0	0	0	0	0	0	0					0
Dangerous & Insanitary Building	0	0	0	0	0	0	0	0					0
Infringements	0	0	0	0	0	0	0	0					0
Prosecutions	0	0	0	0	0	0	0	0					0

MONTHLY REPORT

MANAGER, FINANCE & CORPORATE SERVICES

February 2021

1 Library and Museum

1.1 Library

February was very quiet with the Alert Level changes impacting on usage and programming. Lego Play was cancelled while both Tween Club and Write on Kawerau had to go to e-contacts.

Library and Museum staff ran a booth at the community Waitangi Day event which was very successful. The team also launched the first Library & Museum newsletter.

Aimee Ratana was appointed as the fixed-term Reading Support Librarian and she commences early March.

This month the displays were Waitangi Day and the Ockham New Zealand Book Awards.

Library Statistics

	February 2021	YTD 2020/21	February 2020	YTD 2019/20
Items issued	3,870	31,193	3,874	32,750
People visiting	4,672	44,351	6,432	53,275
New Members	21	150	35	259
Members Active	1,737			

1.2 Museum

In last month's report, it was stated that quotes were being obtained for "PAVEESSI composite flooring", and members asked what Paveessi flooring was. Paveessi is the name of the company and the flooring material is a wood plastic composite.

The main focus this month was the preparations for upcoming exhibitions. The first exhibition, *My Favourite Things About Kawerau*, involved collecting local stories on what people love about our community. This is timetabled for early March.

The second exhibition for later in the year is the story of the No. 3 paper machine. As part of the preparations, Museum staff were able to tour the Mill and collect current material on the machine.

The Museum Curator also continued moving the Kawerau College material from the Lundia Room into the Museum Storeroom.

Sir James Fletcher Kawerau Museum Statistics

	February 2021	YTD 2020/21	February 2020	YTD 2019/20
Exhibitions	0	4	0	6
Historical Articles	0	7	0	9
Objects	6	24	14	80
People	12	67	12	190
Documents	7	257	52	248
Photographs	67	126	25	492

2 Weather Station

The following table shows: the average temperature for the month of February, the average temperature for the calendar year, the total sunshine hours for the month and the accumulated sunshine hours for the calendar year and the rainfall for the month along with the total for the year, with comparisons to the previous year.

	February - 2021	February - 2020	February YTD - 2021	February YTD - 2020
Average Temperature (°C)	24.6	28.7	25.1	27.8
Sunshine Hours (Hrs:Mins)	220:53	245:02	469:42	512:45
Rainfall (mm)	114.7	32.4	229.2	51.9

3 Payments

There were four payments made in February 2021, which exceeded \$50,000.00:

- Inland Revenue Department (x2) – PAYE F/E 17/1 \$59,783.77 & F/E 2/2 \$51,002.79
- Loveridge Ltd – Reservoir riser main \$151,010.74
- Waiohahi Contractors Ltd – River Rd culverts & Bell St water main \$228,153.48

4 Grants

4.1 Community Grants Scheme:

The Community Grants Committee met 22 September 2020 and allocated \$19,931.00 to twelve community groups. The community grants budget has been spent for the year and the next allocation of grants will be in 2021/22.

4.2 Creative Community Fund:

Creative NZ approved the carry forward of the unallocated balance from the 2019/20 year (\$9,139) and Council has since received a further \$9,643.80 from Creative NZ.

The committee met 18 November 2020 for the first funding round of the year and allocated \$5,748.62 to 3 applicants. The second funding round will be in May 2021.

5 Website

The website (www.kaweraudc.govt.nz) statistics for the month of February were:

	Feb 2021	Feb 2020
Visits (Sessions)	6,075	4,359
Page Views	16,880	11,667
Average time mm:ss]	2:47	1:31
Visitors (users)	3,989	3,256

Top pages for the month of February were:

1. Library
2. Rates / property search
3. Transfer station
4. Vacancies
5. Rates

Top cities / towns of origin of visitors

Top Cities / Towns of Origin	February 2021	February 2020
Auckland	207	225
Tauranga	147	144
Whakatane (incl Kawerau)	96	100

Top countries of origin (apart from NZ)

Top Countries of Origin	February 2021	February 2020
USA	40	11
Australia	36	31
UK	4	1

6 Requests for Service

The following table has the total number of service requests received for February and identifies if they have been completed or still being progressed by the end of the month.

February:

Service	Total	
	Completed	Progressed
Dogs	109	1
Noise	35	
Building Enquiries	14	
Trees* & Parks	12	4
Rubbish (Bins & Collections)	28	11
Water/wastewater	3	24
Roading and Streetlights	15	12
Enforcement/Health/Food	7	
Council Buildings/Facilities – Maint.	2	11
Other (Events/Consents/Rates)	11	4
Total	236	67

Six requests came via the website, the balance of the requests came from phone calls, visits or emails.

*Requests mostly relating to the removal of trees which are added to a priority list.

7 Communication

Below is a brief summary of the communication tasks that were delivered during February:

7.1 Council Community Updates (Newsletter)

- Completed Community update on 17 February
- Community Update delivered to houses, published on website and social media

7.2 Media Relations

Promote positive stories and respond to media requests.

- 5 proactive media releases: River Road Culvert Replacement Project, Speed humps, Council services under COVID level 2, Phasing out of cheques, Porritt Glade Lifestyle Village interest continues
- 2 reactive media releases: Stoneham Park and Staff Leave

7.3 Porritt Glade Village - Update

- Six owners now residing at the village
- Consents lodged for next 6 units and building underway
- Two sold and three under contract for these units
- Completion expected end June 2021

8 Funds

The following funds were held at 28 February 2021:

Invested in	\$	Mean Interest	% External
ANZ – on call	895	0.05%	.02
BNZ – current & on-call	2,996,463	0.05%	56.14
Rabobank (on-call)	2,340,027	0.35%	43.84
Total Funds (Cash)	5,337,385		100.00
Internal Loans	1,814,924		
Total Investments	\$7,152,309		

The following table shows Council's reserve and general funds balances as at 28 February 2021:

	February 2021	February 2020
Reserve Balances		
Depreciation Funds	\$6,889,501	\$6,367,436
Development Feasibility	\$11,000	\$11,000
Total Reserve Balances	\$6,900,501	\$6,378,436
General Funds	\$251,807	\$34,664
Total (comprising funds & internal loans)	\$7,152,309	\$6,413,100

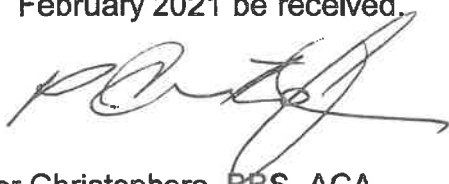
The figures show that Council has more funds (general and reserves) than this time last year. This is as a result of additional funding being received and there being a delay to some projects commencing.

The projected cash-flow graph shows that Council is unlikely to go into deficit until at least the end of the financial year. Staff will arrange loan funding prior to Council going into deficit.

Council is now a member of LGFA and able to borrow funds from them when required.

9 RECOMMENDATION

That the report from the Manager, Finance & Corporate Services for the month of February 2021 be received.

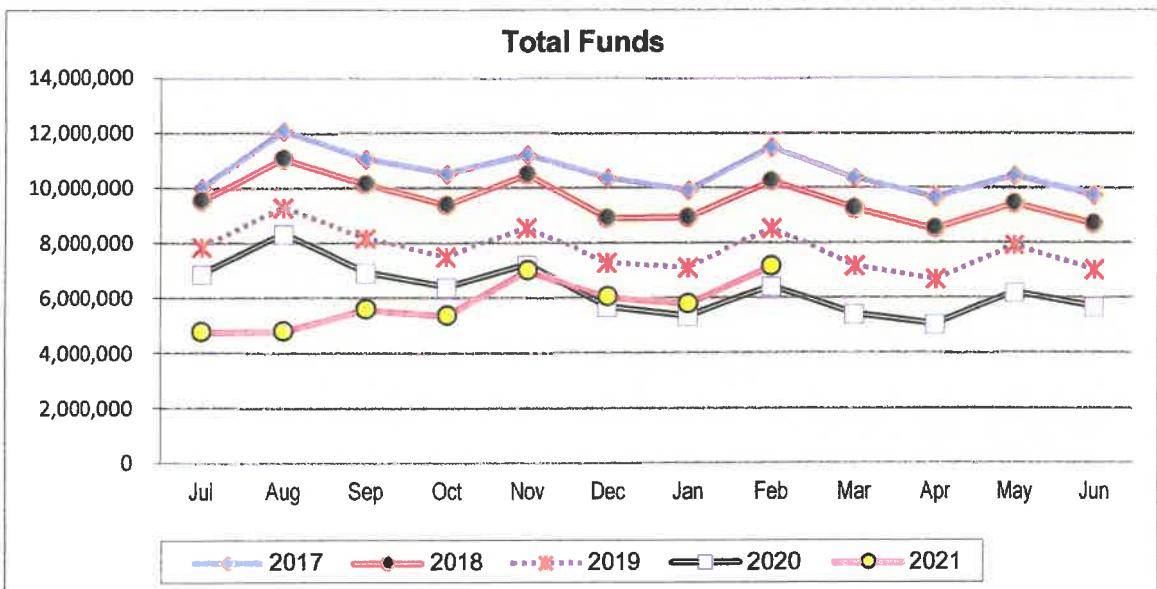
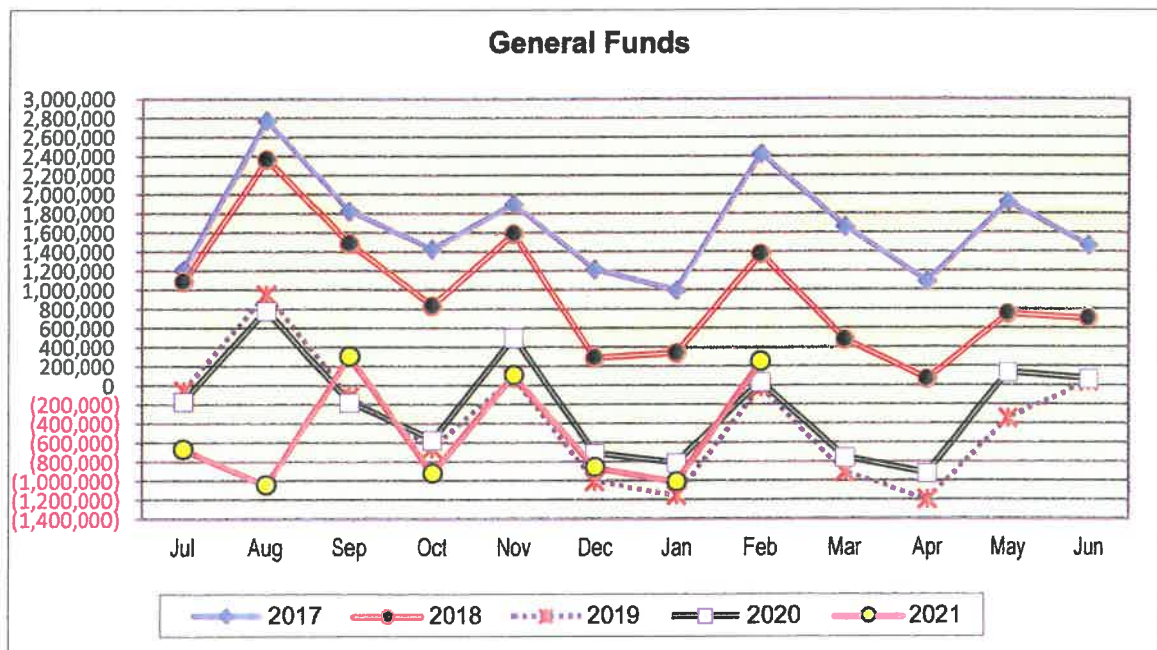
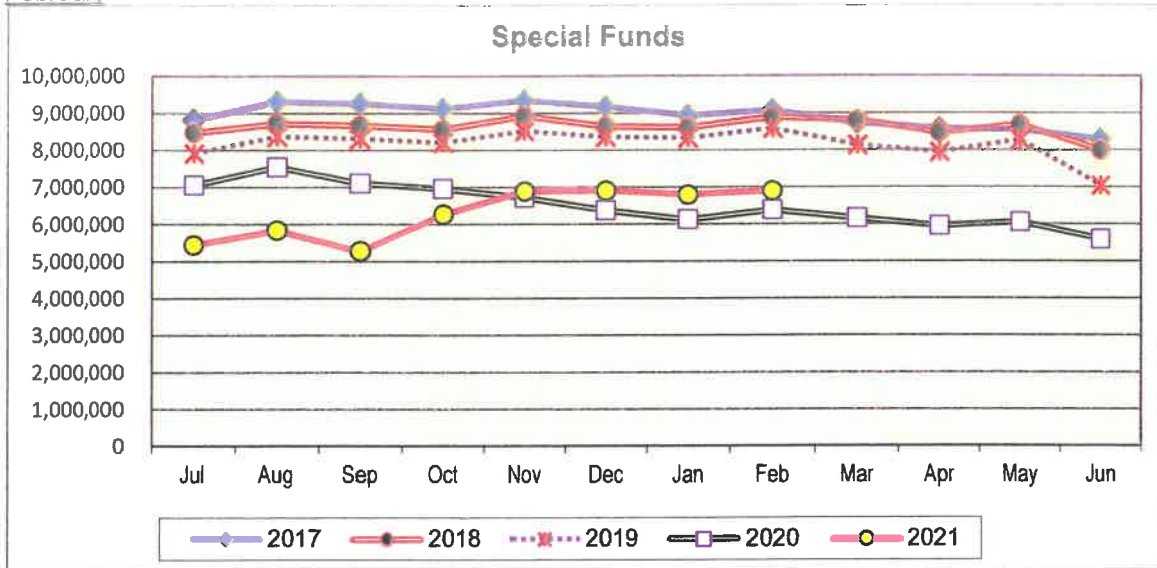


Peter Christophers, BBS, ACA
Manager, Finance & Corporate Services

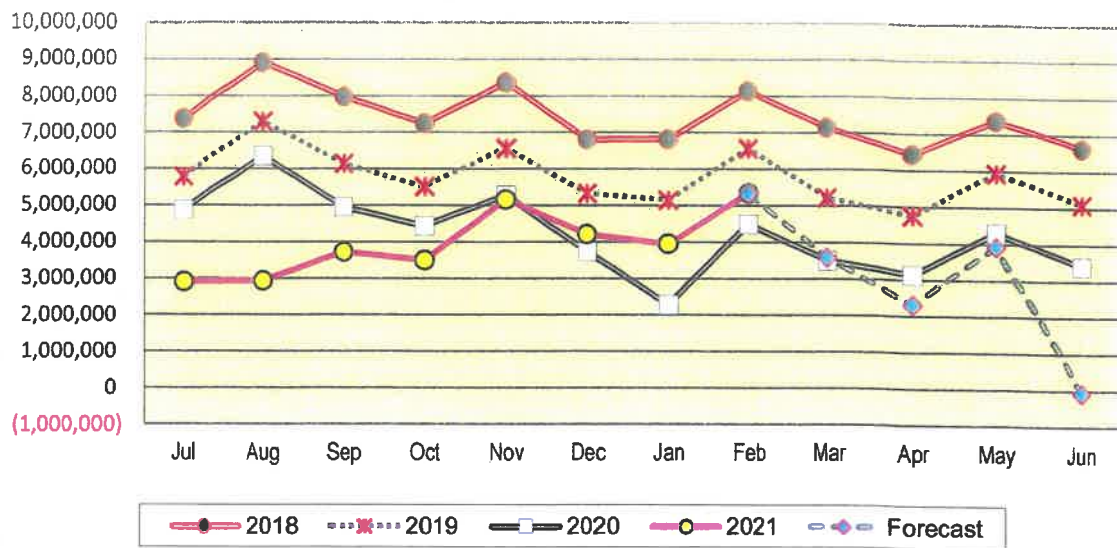
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Appendix

February



Cash Flow and Forecast



MONTHLY REPORT OPERATIONS AND SERVICES

February 2021

1 Water Supply

The Pumphouse and Holland/Umukaraka Springs have sufficient flow to meet the demands of the community.

The new Water Safety Plan is being developed by staff. The existing WSP will expire in June 2021.

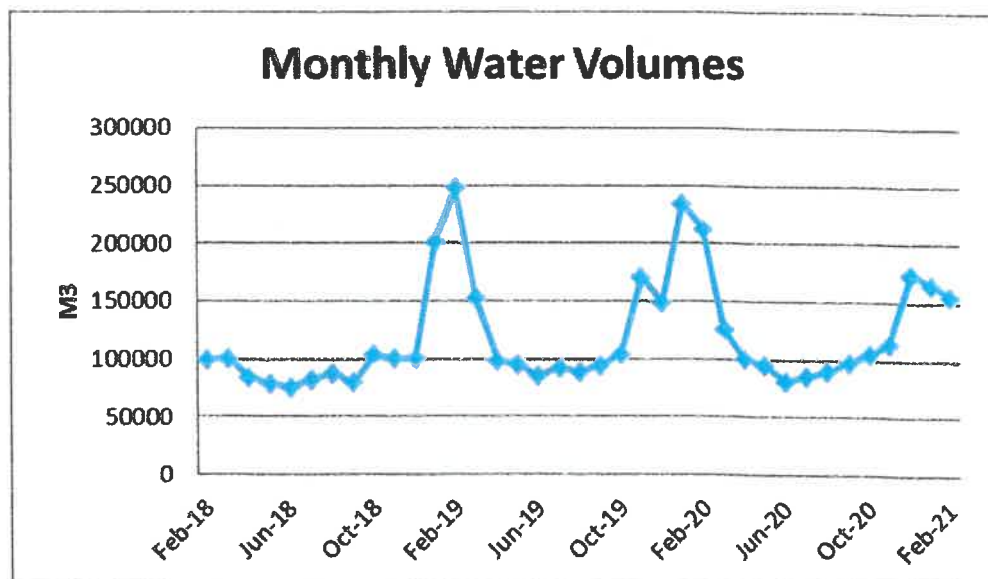
All works required to obtain expired Resource Consents are underway and it is expected that all required consents will be applied for in this calendar year.

The riser main pipe is being replaced. It is expected that this work will be completed by the end of March 2021. Bell Street and surrounding roads' reticulation is being replaced and it is expected to be completed by mid-March 2021.

1.1 Use

The Town used 156,000 m³ in February 2021 which is considerably less than usage in 2019 and 2020. This is mostly due to the high rainfall experienced in February.

The graph below shows the monthly volume (in m³) of water used for the last 3 years for comparison.



The two unchlorinated outlets are still being used by the public and 20.8 m³ and 29.7 m³ water was taken from the Pumphouse and New World taps respectively. In the last month, the total daily usage was approximately 1700 litres per day. This is considerably less compared to volumes taken during the same time in 2020 and is most likely due to the perceived inaccessibility of the Pumphouse tap.

1.2 Water Quality

All routine samples taken during February were clear of E.coli.

A total of 24 service requests were received for water services of which only two referred to dirty water and four to low water pressure. The remaining requests were to locate or clean Tobys and other non-Council related issues.

The only dirty water complaints received this month were in the Bell Street area which were all related to the reticulation replacement project in Bell Street subdivision.

1.3 Reticulation

The evaluation of the reticulation has been completed and a workshop was held with elected members in February 2021 to discuss the proposed water supply reticulation programme and possible options.

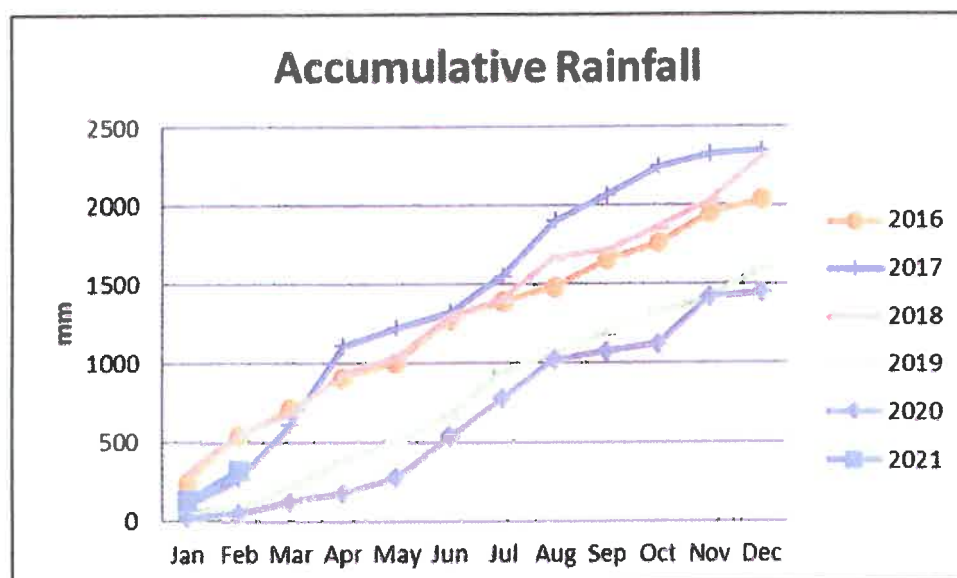
The physical reticulation replacement works commenced in August with the replacement of all the riser main valves and connections. The replacement of the riser main pipe and the Bell Street area renewal started in November 2020 and it is expected that both will be completed in March 2021.

A gas line was damaged during line repairs, and a gas line detector was purchased to ensure that all gas lines can be detected before excavations are started.

The Toby replacement programme is continuing and 30 Tobys were replaced in February. This does not include the 220 Tobys that are being replaced in the Bell Street area renewal. This programme is co-funded by the DIA Three Waters grant.

1.4 Rainfall

The graph below shows the accumulative rainfall that has occurred each year since 2016. After a dry 2020 (the driest year in a decade), 2021 started out with good rainfall.



2 Wastewater

The upgrade of the waste water treatment facility through the Three Waters Stimulus Grant has started. The first major project is the replacement of the milliscreens, which was procured in December, and will be completed by June 2021.

Additional plant is also being procured to process bio-waste and the treated sewerage outfalls in the RIBS as well as the WWTP control system is being upgraded.

The Waste Water Treatment Plant is complying with its resource consent conditions.

All sewerage reticulation in geothermal areas will be replaced between April and June 2021.

3 Roothing

The design of the various roading projects is continuing and options for disability and pedestrian access were evaluated in collaboration with the community. This led to the Town Centre Stage 2 development that will start in April 2021.

Pavement repairs are ongoing throughout the District. Footpaths have been replaced in Porritt Drive and Robinson Street.

Amenity lights at the skate park, Marae and I-site were procured and received. The Marae lights have been installed and will be connected in March 2021. The remaining lighting poles' delivery has been delayed and is only expected in March 2021, which will delay the installation, particularly of the skate park.

4 Stormwater

The River Road culverts were manufactured and installation began October 2020. The downstream culvert was replaced in December and all services were reconnected in January. The road was sealed in February 2021. The upstream culvert replacement started in February and is expected to be completed in May 2021.

The stormwater replacement programme down-stream of geothermal areas is being evaluated.

The water retention dams and bunds build in 2020 performed well during the recent rains.

5 Parks and Reserves

During February, the parks and reserves teams performed the following actions:

- Gardens were planted at the transfer station.
- The new berms in Tamaoho Drive were completed and mowed.
- The lifting of low hanging trees in Porritt Drive, and Waterhouse Reserve started.

- Access to the kayak course was cleared to improve visibility and safety.
- The Ruruanga and overflow streams and their banks were cleared.

6 Pool

The Lottery Community Facilities Committee approved a grant of \$500,000 for the pool complex development. The first stage, redevelopment of the old changing rooms into clubrooms is underway and the first room is expected to be completed in March 2021 and will be available to the swimming club as a club room. The second room will be converted into a temporary office for staff while the second stage of the redevelopment takes place.

The new office block design has been completed and is currently being consented. A tender for construction will be released once all buildings consents have been received.

7 Refuse Collection

There were no issues with the refuse collection during this reporting period.

Council staff are in the process of developing the new Waste Minimisation Management Plan based on the recently completed Waste Assessment.

The outcomes of this Plan development were discussed with elected members in a solid waste workshop where issues and solutions regarding greenwaste collection, processing and disposal and recycling collection and processing were detailed.

8 Refuse Disposal

The pickup and transporting of the residual refuse to Tirohia continues without incident.

9 Recycled Collection

The volumes of recycling have increased this year and one of the bays in the recycling shed is unavailable. This required the recycling team to sort the recycling at the kerbside to allow the disposal of cardboard recycling directly to the regional collector. This has caused on occasion for the collection run to complete later than scheduled.

10 Vandalism

The levels of vandalism is back to normal levels. Two additional mobile cameras were installed in highly vandalised areas.

11 RECOMMENDATION

That the report from the Manager, Operations and Services for the month of February 2021 be received.

A handwritten signature in blue ink, appearing to read 'Hanno van der Merwe', with a horizontal line underneath.

Hanno van der Merwe, MSc (Eng), PhD

Manager, Operations & Services

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Capital, Renewals and One off Maintenance Items for 2020/21

28 February 2021

Activity	Code	Item	Budget	Actual	Estimate Finish Date	Revised Finish Date	Actual Finish Date	Procurement compliance	Comments
Transport Management	25 15 01 3180	Road Maintenance	\$80,000	\$64,936	Jun-21				Year Programme - Small repairs
	402515 001	Kerb Replacement	\$93,500	\$65,099	Jun-21				Year Programme -Kerb and Channel
	402515 002	Street Light Upgrades	\$81,500	\$8,000	Dec-20	May-21			Pole Replacements delayed to supply issues
	402515 003	Reseals - Roads	\$134,000	\$0	Mar-21	Apr-21			Tender to be awarded in March
	402515 004	Pavement Treatment	\$36,500	\$22,021	Mar-21				
	402515 005	Culvert replacements	\$396,000	\$423,666	Sep-20	Apr-21			Manufactured, install in October and February
	402515 009	Minor Safety Improvements	\$36,600	\$28,500	Oct-20		Feb-21		Speed Humps & Pedestrian Xings - completed
	402515 13/14	Footpath repairs & maint	\$167,100	\$148,117	Jun-21				Year Programme
	402516 001	Reseals - Carparks	\$14,100	\$0	Mar-21				
	402516 003	Replace Rubbish Bins	\$5,500	\$4,000	Jan-21	Feb-21			Completed
	402516 004	District Seating	\$1,400	\$1,155	May-21		Jan-21		Completed
	402516 027	Amenity Lighting	\$55,000	\$0	Nov-20	Apr-21			BMX, Skate Park, Marae, Carpark, ERET funded
	402516 006	Town Centre Music	\$3,340	\$0	Jun-21				
	402516 009	Town Centre - X-mas Lights	\$6,270	\$0	Nov-20				Completed - to be removed in January
	402516 010	Town Centre Video Cameras	\$10,000	\$6,136	Dec-20	May-21			
	402516 012	Town Centre Cobblestones	\$210,000	\$195,143	Aug-20	Sep-20	Oct-20		Completed
	402516 013	Town Centre - Lights	\$10,000	\$11,269	Jan-21	Feb-21			Completed
		Asset Renewals Sub Total	\$1,460,810	\$913,106					Evaluations complete, program being developed
	402601 001	Stormwater Renewals	\$250,000	\$47,012	Mar-21	Jun-21			Year Programme
		Asset Renewals Sub Total	\$250,000	\$47,012					Year Programme
Water Supply	26 01 02 3500	Stormwater Maintenance	\$22,200	\$12,500	Jun-21				Year Programme
		Maintenance Sub Total	\$22,200	\$12,500					Year Programme
	303001 001	Flushing Mains	\$2,800	\$625	Nov-20	Jun-21			Year Programme
		Maintenance Sub Total	\$2,800	\$625					Rising Main replacement
	403001 001	Pipe Work Zone 1	\$1,200,000	\$364,642	Jun-21	Mar-21			Bell Street and surrounds reticulation
	403001 002	Pipe Work Zone 1-2	\$800,000	\$421,081	Feb-21	Mar-21			
	403001 003	Pipe Work Zone 6	\$16,000	\$0	Jun-21				Year Programme
	403001 004	Toby Replacements	\$80,000	\$21,810	Jun-21				
	403001 005	Valve Refurbishment	\$36,900	\$1,543	Dec-20	Jun-21			
	403001 007	Refurbish Pump System	\$167,400	\$7,012	Mar-21				Completed
	403001 010	UV Tube replacement	\$12,800	\$16,956	Feb-21				Completed, upgrade performed by staff
	403001 017	Line Dosing Controls	\$5,000	\$0	Nov-20	Mar-21	Feb-21		Completed, telemetry to be developed
	403001 021	Headworks - Tarawera Boreholes	\$300,000	\$288,861	Sep-20	Nov-20	Dec-20		Being designed
	403001 024	Water Flow - Umukaraka	\$49,000	\$0	Nov-20	May-21			
		Asset Renewals Sub Total	\$2,667,100	\$1,121,905					Year Programme
	35 20 02 3180	Wastewater Maintenance	\$25,000	\$21,761	Jun-21				Year Programme
	303520 001	Sewer Line Cleaning	\$21,000	\$13,647	Jun-21				
	303520 002	Video Lines	\$14,600	\$0	Jun-21				
	303520 003	Centrifuge	\$29,000	\$0	Apr-21				
	303520 004	Plant Maintenance	\$60,000	\$11,380	Feb-21	May-21			
		Maintenance Sub Total	\$149,600	\$46,788					
Wastewater									

Activity	Code	Item	Budget	Actual	Estimate Finish Date	Revised Finish Date	Actual Finish Date	Procurement compliance	Comments
Refuse Disposal	403520 001	Refurbish Pumps	\$35,000	\$14,247	Apr-21				Repairs
	403520 002	Pipework	\$40,700	\$32,015	Sep-21				Rautahi-Cosmo pipe failure
	403520 004	Milliscreens Replacement	\$292,000	\$85,215	Mar-21	Jun-21			Deposit paid - Co-funded by D/A
	403520 005	Pumping Stations	\$120,000	\$0	May-21	Jun-21			Blundell Pump Station
	403520 011	Treatment plant pumps & lines	\$180,000	\$88,298	Jun-21				Replacements
	403520 012	Computer Equipment	\$70,000	\$9,914	Jul-21				Deposit paid - Co-funded by D/A
	403250 035	RIB development	\$70,000	\$0	Apr-21				Funded by D/A
		Asset Renewals Sub Total	\$807,700	\$229,689					
	303522 004	Scales and Electric Gate	\$10,000	\$7,275	Mar-21	Sep-20			Completed
	303522 006	Tree Removal	\$10,000	\$6,035	Feb-21	Mar-21			
Pool		Maintenance Sub Total	\$20,000	\$13,310					
	403522 011	Recycling Bins	\$10,000	\$0	Jun-21				Year Programme
		Asset Renewals Sub Total	\$10,000	\$0					
	304031 012	Paint pool	\$15,700	\$13,896	Oct-20				Completed
	304031 006	Heat Exchange Unit	\$8,500	\$7,138	Oct-20	Mar-21	Feb-21		Completed
	304031 009	Spa Pool	\$6,300	\$4,448	Nov-20		Nov-20		Completed
	304031 011	Painting Buildings	\$6,300	\$0	Nov-20	Mar-21			
		Maintenance Sub Total	\$36,800	\$25,482					
	404031 001	Club Rooms	\$200,000	\$56,004	Nov-20	May-21			Swimming Club Rooms conversion
	404031 016	Fences	\$50,000		May-21				
Rec. Centre	404031 043	Pool Entrance	\$200,000		Jun-21				
	404031 059	Changing Rooms	\$6,000	\$6,000	Nov-20	May-21			Geothermal and floor renewal
	404031 060	Office Building	\$250,000	\$30,529	Jun-21				
	404031 061	Filtration System	\$50,000	\$0	Nov-20	May-21			Electrical upgrade
	404031 062	Geothermal Steam Pipe	\$30,000	\$19,975	Jan-21	Mar-21			
		Asset Renewals Sub Total	\$786,000	\$112,508					
	304035 004	Major Maintenance	\$5,250	\$446	Apr-21	May-21			
	304035 016	Lift Inspections	\$3,300	\$1,270	Nov-20		Aug-20		Completed
		Maintenance Sub Total	\$8,550	\$1,716					
	404035 005	Building Various	\$6,500	\$0	Apr-21	May-21			
Town Hall	404035 021	Air Extractors	\$10,000	\$0	Nov-20	May-21			
		Asset Renewals Sub Total	\$16,500	\$0					
	304036 003	Interior painting	\$1,200	\$1,200	Feb-21	Mar-21			
		Maintenance Sub Total	\$1,200	\$1,200					
	404036 017	Audio visual equipment	\$6,000	\$0	Jan-21	May-21			
	404036 020	Furniture	\$2,600	\$0	Mar-21				
		Asset Renewals Sub Total	\$8,600	\$0					
	304037 008	Painting - Interior	\$1,300	\$0	Mar-21				
		Maintenance Sub Total	\$1,300	\$0					
	404037 019	Renewals	\$3,500	\$0	Feb-21	Mar-21			Alarm system
Concert Chamber	404037 003	Toilets	\$10,000	\$0	Mar-21				
	404037 017	Audio visual equipment	\$10,850	\$0	May-21				

Activity	Code	Item	Budget	Actual	Estimate Finish Date	Revised Finish Date	Actual Finish Date	Procurement compliance	Comments
Town Centre Toilets		Asset Renewals Sub Total	\$24,350	\$0					
	304048 001	Exterior Clean	\$2,000	\$1,490	Dec-20		Dec-20		Completed
		Maintenance Sub Total	\$2,000	\$1,490					
	-	-	\$0	\$0					
Passive Reserves		Asset Renewals Sub Total	\$0	\$0					
	304042 001	Tarawera Walkway	\$7,200	\$4,476	Nov-20	May-21			Year Programme
	304042 002	Monica Landham	\$23,400	\$618	Feb-21	Jun-21			Year Programme
	304042 003	At Risk Tree Removal	\$32,400	\$34,925	Jun-21				Year Programme
	304042 004	Runanga Stream Maintenance	\$3,500	\$3,245	Feb-21				Completed
	304042 008	Kayak Course	\$2,000	\$1,700	Jan-21	Feb-21	Mar-21		Completed
		Maintenance Sub Total	\$68,500	\$44,964					
	404042 001	Rubbish Bins	\$4,200	\$0	Apr-21				
	404042 002	Boundary Fences	\$17,750	\$17,835	Jun-21				
	404042 003	Sprinkler Replacements	\$5,000	\$1,155	Nov-20	Mar-21			
	404042 019	Seal Carports	\$14,600	\$0	Mar-21				
	404042 031	Reserve Fences	\$11,300	\$3,864	May-21				
	404042 036	Upper Valley Outlet	\$20,000	\$0	May-21				
		Asset Renewals Sub Total	\$72,850	\$22,854					
Sportsfields		Goalposts	\$3,300	\$2,443	Mar-21				
	304041 005	Maintenance Sub Total	\$3,300	\$2,443					
	404041 011	Irrigation	\$15,000	\$4,788	Feb-21	May-21			
		Asset Renewals Sub Total	\$15,000	\$4,788					
Street Trees	304044 001	Tree Replacement	\$4,000	\$0	Jun-21				Year Programme
		Maintenance Sub Total	\$4,000	\$0					
	404046 001	Renewals	\$33,700	\$2,720	Dec-20	Mar-21			Robinson Street
	404046 002	Bins/Seats	\$1,500	\$0	Feb-21	Mar-21			
Playgrounds	404046 009	Fence	\$5,000	\$1,278	Mar-21				
		Asset Renewals Sub Total	\$40,200	\$3,998					
	-	-	\$0	\$0					
		Maintenance Sub Total	\$0	\$0					
Cemetery	404047 006	New Section	\$5,000	\$0	Mar-21				
	404047 008	Fence	\$15,000	\$0	Dec-20	Mar-21			
		Asset Renewals Sub Total	\$20,000	\$0					
	405060 011	Library - Air Conditioner	\$8,000	\$6,297	Sep-20				Completed
Library Building	405060 025	Flooring	\$20,000	\$889	Apr-21				
		Asset Renewals Sub Total	\$28,000	\$7,186					
	405061 012	New Pound	\$720,000	\$143,871	Feb-21	Nov-21			Redesigned for new location
		Asset Renewals Sub Total	\$720,000	\$143,871					
Dog Pound	305062 025	Tarawera Park Toilet Paint Roof	\$3,100	\$2,925	Mar-21		Nov-20		Completed
	305062 029	Building Maintenance	\$10,400	\$3,068	Nov-20		Nov-20		Completed
		Maintenance Sub Total	\$13,500	\$5,993					
	405062 029	Tarawera Park Changing Sheds Floor	\$4,350	\$4,000	Mar-21		Oct-20		Completed

Activity	Code	Item	Budget	Actual	Estimate Finish Date	Revised Finish Date	Actual Finish Date	Procurement compliance	Comments
Depot		Asset Renewals Sub Total	\$4,350	\$4,000					
	305063 003	Building Maintenance	\$3,300	\$1,200	Mar-21				
		Maintenance Sub Total	\$3,300	\$1,200					
	405063 015	Garages	\$20,000	\$0	Jan-21	May-21			
District Offices		Asset Renewals Sub Total	\$20,000	\$0					
	305064 001	Paint walls	\$2,300	\$0	May-21				
	305064 004	Fire Protection	\$3,400	\$2,508	Nov-20	Jun-21			
		Maintenance Sub Total	\$5,700	\$2,508					
	405064 001	Air Conditioning	\$12,500	\$12,200	Jan-21				Completed
	405064 012	Sundry Furniture	\$11,300	\$1,350	Jun-21				
	405064 013	Ladies Toilets	\$30,000	\$0	Mar-21				
	405064 021	Hardware & Sundry	\$1,300	\$0	Jun-21				
	405064 020	Flashings and Spouting	\$30,000	\$7,478	Oct-20	May-21			
		Asset Renewals Sub Total	\$85,100	\$21,028					
Plant	60 80 01 7600	Vehicles	346,200	170,621	Jun-21				Includes 3W Grant DP
		Asset Renewals Sub Total	\$346,200	\$170,621					
Economic Development	15 06 01 7600	Renewals - Firmin Field	\$10,000	\$0	May-21				
	15 07 01 7600	Renewals - Information Centre	\$10,000	\$0	Jun-21				Sound proofing etc
	15 08 01 7600	Commercial Developments	\$1,500,000	\$985,290	Jun-21				
		Asset New/Renewal Sub Total	\$1,520,000	\$985,290					
		Maintenance Sub Total	\$422,750	\$225,155					53%
		Asset Renewals Sub Total	\$8,902,760	\$3,787,856					43%
		Total	\$9,325,510	\$4,013,011					43%

MONTHLY REPORT ECONOMIC AND COMMUNITY DEVELOPMENT

February 2021

1 Economic Development/ Industrial Symbiosis Kawerau (ISK)

Kawerau Putauaki Industrial Development (KPID) Updates

The KPID Partners have provided the following progress updates on their projects:

Kawerau Container Terminal (KCT) and Siding

- The survey of the rail siding site is complete and a Light Detection and Ranging (LIDAR) drone survey for the wider terminal will be undertaken this month.
- Progress continues with the rail siding design.
- The design requirement report has been drafted and will be sent to KiwiRail for review.
- A Joint Operations Plan workshop with KiwiRail, KCT and the design engineers is scheduled for the end of March / early April.

Putauaki Trust Industrial Development

- The State Highway roundabout and roading construction works are continuing on schedule for an expected completion date of 30 April 2021.

Off-Highway Road (OHR)

- The associated resource consent applications have been lodged with the Bay of Plenty Regional Council and Kawerau District Council. Also, an application for a Certificate of Compliance has been lodged with Whakatane District Council for the section of the OHR within the Whakatane District.

ISK Kawerau Pathways to Work (KPTW)

The following is a summary of KPTW activities for February 2021:

Job Opportunities

- KPTW assisted with the employment of two young Kawerau people during this month:
 - ✓ Arborist apprenticeship (Lakes, Lawns & Trees) funded through Mana and Mahi;
 - ✓ Log Yard worker (KFL) KPTW Cadetship, which will lead to full-time employment in this role.
- KPTW is currently offering employers six cadetships over 6 weeks up to 30 June 2021. This offer is to expose employers to rangatahi for future employment and must lead to fulltime employment. This is subsidised by KPTW to the value of \$4,000 per cadet.

- A summary of vacancies advertised on Trade Me and Seek is provided in the table below. KPTW continues to update Seek vacancies on its Facebook page with the frequency of hits remaining steady.

District	# of Vacancies	# Entry Level Positions
Kawerau	16	0
Whakatane	51	7
Opotiki	0	0
Te Puke	37	3

Vacancies' Numbers during Late 2020 - February 2021

Oct. 2020	Nov. 2020	Dec 2020/Jan 2021	February 2021
69	94	70(stats for 50% Jan)	104

Apprenticeship Study Clusters.

- The mechanical and electrical employers met to discuss study group options for both sectors. The mechanical group will commence in early March with a mentor in place through to the end of October.
- Following a review of the situation regarding the Electrical Training Company's (ETCO) compulsory night class for apprentices, held in Whakatane, local electrical employers have provided feedback that in their view the ETCO model is successful and works well for all Kawerau-based apprentices. Accordingly, holding an additional (voluntary) class in Kawerau will not benefit apprentices and therefore, is not required.

Initiatives/Projects

- The Tertiary Advisory Group (TAG), which is developing the Student Pathways to Industry Entrance Certification, is meeting with the Ministry of Education (MoE) and Tertiary Education Commission (TEC) to further support the Gateway programme. Tarawera High School has advised they are running a Careers Expo on 25 March and have approached organisations to participate.
- KPTW continues to actively utilise digital media – including updating the workforce development section of ISK's website (www.embracechange.co.nz) and posting to Facebook where appropriate.
- The EBOP Chamber of Commerce (CoC) business advisors have developed a workshop to cover the basics of writing a business plan. The CoC intend holding the workshop for Kawerau businesses. Also, the CoC is running a digital marketing training session in Whakatane during March - a Kawerau company will be attending.
- KPTW continues to work with employers in assisting them with driver licencing for their employees.
- Following initial meetings with the Police, Corrections and the Eastern Bay Primary Health Alliance (EBPHA), KPTW is exploring a second-chance initiative between parolees and employers.
- The Todd Foundation has offered to fund a video that highlights (from an employer's point of view) the challenges, opportunities and barriers of employing rangatahi.

2 Kawerau i-SITE Visitor Information Centre

COVID-19, Level 2

When the rest of the country moved to Alert Level two in February, the i-SITE reacted swiftly to prepare for the Alert Level changes. The toilets were closed, signs for social distancing were installed and contact tracing forms returned to the counter. The team intend installing a permanent protective screen on the front counter.

i-SITE Activities

Bee Cards (pre-pay bus travel cards)

Bee Cards are now available to purchase from the i-SITE. The staff will help with registering the cards as well as ensuring that travellers understand how the card works. This will improve the transition for travellers who have been using the local bus service before the new changes. The Bee cards can be used anywhere in the North Island except Auckland and the Wellington region.

Walking Tours

A walking-tour trial is scheduled to take place within the next week - a group has been selected to help fine-tune the tour. The i-SITE team intend starting the *Kawerau on Foot* tours in mid-March with the intention that the tour can develop sufficiently as an experience, which a local potential tourism operator can eventually run.

E-bike hire

The e-bike hire at the i-SITE has closed. The collaborating tourism operator, Rangitaiki Tours, had to suspend operations during the current COVID-19 situation and subsequently, removed their bikes from the site. Although the experience was short-lived, the i-SITE team are grateful that Rangitaiki Tours allowed the i-SITE to have the e-bikes in the first place. The team is looking forward to supporting local tourism operators in the future when the industry recovers.

New i-SITE Services

Department Of Conservation (DOC) Hut Passes

The i-SITE has introduced a new service in response to several community requests: DOC hut passes and annual passes are now available for purchase from the site. The i-SITE is also in the process of becoming a booking agent for Great Walks across Aotearoa.

I-Ticket

The i-SITE has signed up to be an i-Ticket agent to encourage residents to purchase tickets from the site for Eastern Bay of Plenty events. Consequently, residents do not need to travel outside of Kawerau to purchase those tickets, as was the previous situation.

Admin Services

The i-SITE now offers a small range of admin services for the community including laminating and document scanning. Again, this is to help residents reduce the need to travel outside of Kawerau.

Activities promoted through the i-SITE

Activities promoted during February are summarised in the table below:

Events & Activities	Community Groups
<ul style="list-style-type: none">• Bay of Plenty Championships (canoe slalom)	<ul style="list-style-type: none">• Community markets• Diabetic Support• Falls Prevention• Gentle Yoga• Hikitia Te Hā• Hīkoi mō ora-walk for health• Keep On Your Feet Kawerau• Kawerau gymnastics• Kawerau Toast Masters• Kawerau Urban Food Forest• Men's morning tea

Monthly Statistics

The monthly statistics report is attached - the lower number of visitors and activities reflect the impacts of February's Alert Level change.

Kawerau "What's on" Calendar

The monthly calendar for March 2021 is attached.

3 Community Activities

Kawerau Urban Food Forest (KUFF)

February has been relatively straightforward for the KUFF team who have been involved in simply harvesting produce, weeding and irrigation. The harvesting season for fruit and vegetables is near ending and the team have enjoyed positive and informative feedback from public users of the gardens.

The plants grown in the glasshouse will be ready for transplanting into the northern fingers when the weather is cooler. Work continues repairing tools at the workshop.

There are still no community workgroups back at the gardens since the Covid lockdown, so the faithful-few team members continue to maintain KUFF with the support of the Council.

An irrigation consultant will be on-site later in March to help with designing the irrigation system. Irrigation remains a significant issue for KUFF and he has offered his services free to support the community.

The Echo recently produced an article to help promote KUFF and ask for volunteers; unfortunately, there have been no volunteers to date.

Kawerau Neighbourhood Support (KNS)

In response to the current/future escalation of COVID 19 Alert Levels, the KNS team have planned for their Zone Coordinators to phone their street contacts and establish any issues/concerns within their particular areas. Most Kawerau households appear to have a confident understanding of Alert Level 2 requirements, and KNS continues to encourage members of the community to check on their neighbours and whānau.

As most of New Zealand returns to Alert Level 1, KNS will arrange with the New Zealand Credit Union (NZCU) to hold public information sessions at the Tarawera mall.

The KNS coordinator is preparing a membership support funding application to NZ Neighbourhood Support to help sustain KNS' operation.

4 RECOMMENDATION

That the report from the Economic and Community Development Manager for February 2021 be received.



Glenn Sutton

Economic and Community Development Manager

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Kawerau i-SITE - Monthly Statistics

2018/19	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Visitors/General Enquiries	1,585	629	2,014	1,588	2,781	3,770	4,282	2,599	2,653	4,245	2,453	3,959	32,558
Interislander	2	1	0	1	0	0	2	0	1	0	0	1	8
Intercity Bus tickets	72	91	64	73	67	75	63	57	68	69	75	62	836
Forestry Permits	239	66	147	190	98	572	640	181	150	272	123	126	2,804
Toilet Facilities	2,478	1,842	1,930	Door counter not working			1,994	1,462	1,725	1,744	2,005	1,800	20,635
Campervans nights	26	31	30	22	21	12	26	24	28	23	38	37	318
Campervan extra nights	9	17	13	0	0	4	0	4	14	28	28	8	125
Fish and Game Licences	0	0	3	5	1	1	5	3	1	3	0	0	22
Online Permits	13	0	0	0	0	0	0	0	0	0	0	0	13

2019/20	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Visitors/General Enquiries	On-going technical issues with door counter on - now looking at a replacement system.												
Interislander	0	0	2	0	2	4	1	2	1	0	0	0	12
Intercity Bus tickets	75	79	79	75	62	60	72	52	31	0	2	28	615
Forestry Permits	87	69	106	148	131	662	712	99	163	0	0	74	2,251
Toilet Facilities	Unreliable counts - very high			door counter disconnected									
Campervan power users	46	22	30	29	26	12	20	18	19	0	7	35	264
Campervan extra nights	18	3	16	1	5	4	4	0	10	0	2	38	101
Fish and Game Licences	1	0	0	2	2	2	8	0	0	0	0	3	18

2020/21	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Visitors/General Enquiries	622	397	523	462	556	782	908	445					4,695
Interislander	0	1	2	0	2	1	1	0					7
Intercity Bus tickets	29	22	23	39	31	35	32	27					238
Forestry Permits	149	119	138	208	139	321	488	224					1,786
Toilet Facilities	6,785	3,588	4,681	4,189	5,230	8,861	9,483	3,395					46,212
Campervan power users	32	30	23	12	30	16	20	13					176
Campervan extra nights	12	4	13	4	0	5	1	4					43
Fish and Game Licences	0	0	1	0	0	0	0	0					1

 = Major Events

 = Monthly Event

 = Community Activities

MARCH 2021

Monday 1, 15 & 29 March

Kawerau Toastmasters - Catholic Church Hall, 123 Onslow Street from 7:00pm to 9:00pm

If you struggle with speaking to groups of people or even to an employer about situations regarding personal matters, then come and give Toastmasters a go. Learn how to speak with confidence and reassurance, in a small and vibrant group and learn how to speak words correctly and with power. For more information, please contact Andrew on 021-087-66836.

Monday 15 March

The Kawerau COPD and Asthma Support Group - Bert Hamilton Hall, 4 Porritt Drive, starts at 10:00am

The Kawerau COPD and Asthma Support Group is holding their monthly meeting at the Bert Hamilton Hall on Porritt Drive. Everyone with a chronic breathing disorder is welcome to attend. For more information, please phone the COPD Liaison Officer on 07-307-1447 or 0800-227-363.

Thursday 18 March (Weather pending)

Community Markets - Circus Paddock on Plunket Street, starts at 8:00am

Kawerau's monthly daytime market. Selling an array of goods, knitting, fruit, trees, sewing, apparel wear, second hand clothing and many other items. Come one come all and check out the bargains and the amazing prices. Always a great atmosphere with lots of friendly people! For more information, please contact Graeme Webb on 021-043-2437.

Friday 26 March

Diabetic Support Group - Kea Building, 60 Onslow Street from 1:00pm to 3:00pm

Come along and join. Everyone is more than welcome to come and partake in the knowledge of how to live better with this INVISIBLE GUEST. For more information on venue updates, please contact Brett Pacey on 07-323-8887 or 027-283-3597.

Monday, Tuesday & Thursday's

Summer Opening Hours & Aqua classes - Kawerau Pools, Plunket Street

Aqua Bells are Monday and Thursday evenings starting at 6:00pm. **GOLD COIN DONATION**

Morning Aqua classes are Tuesday's and Thursday's from 8:30am to 9:30am.

Green prescription customers are welcome.

Summer Opening Hours

Monday – Friday 8am to 6pm

Saturday & Sunday 8am to 8pm

All pools are cleared 30mins before closing time (Cleared 5:30pm daily from Monday - Friday)

If you wish to book the Maurie Kjar Memorial Swimming Pool complex for private hire please contact the Kawerau District Council on 07 306 9009.

Tuesday's

Hikitia Te Hā/Uplifting The Breath - Kawerau Rose Garden, starts at 10:00am

Hikitia Te Hā is a series of simple Te Ao Māori breathing exercises that anyone can learn. Focusing on our breathing calms the body and mind, and is a very helpful practice for feeling present and mindful. For more information, please contact Sheryl Laws Patangata on 027-292-3446 or 07-323-8170.

Tuesday's

Men's Morning Tea - Kawerau Presbyterian Church, 50 Onslow Street from 10:00am to 11:00am

An opportunity for men of all ages and backgrounds to meet within a friendly space and enjoy a chat. For more information, please contact Bob on 07-323-7626.

-  = Major Events
-  = Monthly Event
-  = Community Activities

MARCH 2021

Tuesday's

Moove & Groove Dance Classes - Kawerau Life Konnect, 371 River Road from 1:30pm to 2:30pm

Bring a bottle of water, a yoga mat or towel. Suitable for all ages and stages of fitness - GROOVE allows you to move your body your way, and feel good about it. You can even GROOVE from a chair if movement is difficult for you. For more information, please contact Sue Gould on 021-118-9934.

Wednesday's

Falls Prevention - Concert Chambers, starts at 11:00am

Community based ongoing peer-led classes for men and women over 65 to improve balance, leg strength, flexibility and general fitness. For more information, please contact Diane on 07-322-8489 or 027-524-7407.

Thursday's

Hikoi Mō Ora/Walk for health - Outside Kawerau Pools, starts at 10:00am

An opportunity to meet other likeminded people for good health & wellness. For more information, please contact George Mastenbroek on 022-530-4010.

Thursday's

Keep on your feet Kawerau - Bert Hamilton Hall, 4 Porritt Drive from 10:00am to 11:00am

This class is designed for adults 65+ to improve strength and balance for the purpose of falls prevention, and increased wellbeing and independence, entry is \$3.00. For more information, please email Rachel Garden on rachelg@sportbop.co.nz or contact her on 021-191-6544.

Thursday's

Kawerau Ukulele Club - Catholic Church Hall, 123 Onslow Street from 1:00pm to 3:00pm

Come be a part of a group who foster positive relationships through music. For more information, please contact one of the following: Robyn on 07-323-6281 or Lisa on 07-323-8912.

Thursday's (Weather pending)

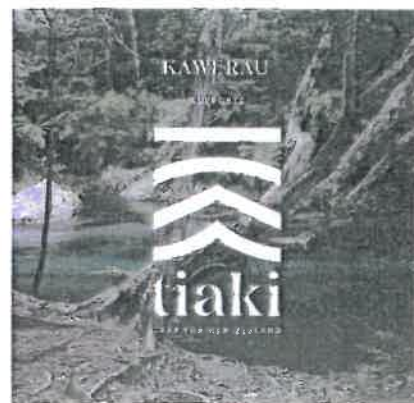
Kawerau Urban Food Forest - Monika Lanham Reserve, River Road, back of South School, 10:00am to 12:00pm

We are always looking for volunteers. All you need is time and a willingness to learn. Workshops are available to create and promote sustainability with a community driven approach. For more information, please contact Kawerau Life Konnect on 07-282-3084.

Friday's

Gentle Yoga - Bert Hamilton Hall, starts at 9:30am

Gentle Yoga for the older person and beginners. For fun, community friendship and social interaction. For more information, please contact Loretta on 021-236-1859.



MONTHLY REPORT EVENTS AND COMMUNITY ACTIVITIES

February 2021

1 Events

1.1 Event Marketing Fund

No applications have been received in 2020/21.

Upcoming Events

1.2 Canoe Slalom Bay of Plenty (CSBOP)

The schedule for Kawerau is as follows:

- May 16 Club race
- June 20 Club race
- August 22 Club race
- October 24 Club race

Kawerau has been informed that the Secondary Schools Nationals is intended to take place in the district in 2022.

1.3 Circus Aotearoa, 9-16 March 2021

This event is a New Zealand based circus, which promotes traditional circus skills (juggling, acrobatics, humour etc.). This will take place at the Circus Paddock.

Show days and times as follows:

Friday 12th March	7.30pm
Saturday 13th March	11.00am & 7.30pm
Sunday 14th March	2.00pm

1.4 Seriously Social Rafting Comp, 28 March 2021

After a break away from events, the Tarawera River will host another fun raft comp. This event has now been taking place in Kawerau since 2010.

Entries are available online at:

<http://www.raftingadventure.info/seriously-social-rafting.html>

1.5 Children's Day, ~~13 March 2021~~ 28 April 2021

This event was postponed due to the recent covid-19 alert level escalation. The rescheduled event will take place on the Circus Paddock, 8am-2pm; and the new date falls within the next school holidays.

The event purpose and principles are:

1. Believe in the power of community
2. Start with what the community cares about
3. Start where people are
4. Have fun
5. Start with conversation not information
6. Communicate – importance of stories
7. Join the virtual world, - use social media
8. Move beyond silo thinking and action
9. Excite and mobilise young people who tell us what is working.

1.6 Dog Agility Shows 2021

The Eastern Bay of Plenty Dog Obedience Club has the following dates booked in at Prideaux Park in 2021.

- 27 – 28 February Championship Obedience Trials
- 17 – 18 April Championship Agility & Jumpers Event
- 27 – 28 November Championship Jumpers & Agility Ribbon Trial Event

1.7 ANZAC Day Dawn Parade & Ceremony, 25 April 2021

Planning is progressing for this year's ANZAC day ceremony.

1.8 Whakatane Bird Show, 30 April to 2 May 2021

After the forced cancellation of this event in 2020, due to covid-19, the Whakatane Bird Club is planning to deliver the event again in 2021 at the Kawerau Town Hall.

1.9 Gravity Sports Club '6HR' Adventure Race, 19 June 2021

Pending approval from landowners, the 6HR Adventure Race has set the 2021 race date.

1.10 Kawerau Young Achievers Awards, 25 August 2021

The date has been set for the awards and the Town Hall is the intended venue.

1.11 Kawerau WoodFest and National Woodskills Competition, 25 September 2021

Discussions are taking place with the Woodskills Trust and other WoodFest stakeholders to determine the planning and delivery of Kawerau WoodFest and National Woodskills Competition in 2021.

1.12 66th Kawerau King of the Mountain Race, 30 October 2021

Council formally requested land access to Ngā Maunga Kaitiaki Trust (c/- Maori Investments Ltd.) on 20 January 2021; no reply received to date. Entries will open 1 May and will include the Kawerau residents discounted entry fee again.

1.13 Kawerau Christmas in the Park, 18 December 2021

The date has been set for the 2021 festive celebration, stakeholders and contractors are being informed of this date. Council will also work alongside partner organisers to ensure no event clashes occur.

Completed Events

1.14 Waitangi Day Celebration, 6 February 2021

The organisers, Te Wananga O Aotearoa provided feedback from this successful event. Up to 300 people estimated in attendance, from Kawerau, Matata, Te Teko, Taneatua and Edgecumbe.

Various free activities were included with a bouncy castle, sausage sizzle, and local musicians.

The event organisers received a \$2,000 grant from the Commemorating Waitangi Fund, administered by the Ministry of Culture and Heritage.

1.15 Tarawera Ultramarathon, 13 February 2021

This event took place as planned, with the 102km course requiring a boat shuttle at Lake Okataina to circumnavigate a large slip blocking trail access.

Three Kawerau residents successfully completed various distances:

• Josh Te Aomarere - 100 miler (160km)	35:05:02
• Glennis Martin-Paling – 102km	25:05:00
• Hamiora Hooper – 50km	07:19:58

Despite the uncertainty surrounding Covid-19, this event was an incredible success.

Total paid (Gross) entries were 3386, an increase of 2.4%; 2622 of the gross entries were New Zealander's, a 44% increase of on 2020. Due to Covid-19 travel conditions and withdrawals of entries, 764 entries did not make the start line and will either have their entries deferred to next year, or another Ironman event or be eligible for refunds.

Marketing heavily targeted the New Zealand market and rather than promoting the 'Ultra Marathon' concept, a softer approach of promoting the benefits of 'trail running' compared to road running used. This was reflective in 67% of the entries being first timers in the Tarawera Ultramarathon.

Across the various distances, the gender demographic was 72% male to 28% female. However, female entries in the 21km were 62% compared to 38%, with the longer distances swaying more towards male entries than females.

The event date for 2022 has been set for February 12/13 and entries will open on June 3 2021.

1.16 Canoe Slalom BOP Champs, 20/21 February 2021

This event proceeded as planned with the following entries:

- Kayak Men (K1M) 32
- Kayak Women (K1W) 13
- Canoe Men (C1M) 12
- Canoe Women (C1W) 13

Saturday was utilised as a training day and Firmin Lodge was hired for overnight use.

1.17 EBOP Dog Obedience Trial, 26/27 February 2021

Despite the escalated covid-19 alert level commencing on day 2, this did not deter continuation of the event, as the gathering numbers were below the government guideline of 100.

There were 94 dogs competing, which compared to previous years is lower. The organisers have indicated that there has been a general downturn of entries throughout this season's events, possibly attributed to covid-19.

The organisers have also expressed the availability of the Netball Pavilion is keenly anticipated.

2 Youth Projects

2.1 Kawerau Youth Council (KYC)

Council received 18 applications from local young people, 16 accepted onto the KYC 2021, and seven of the applicants are new members.

The Swearing In ceremony will take place on Friday 12 February in the Concert Chambers from 4.30pm and followed by refreshments. His Worship and Elected Members are invited to attend.

The 2021 members are as follows:

- Renee Powell – Year 9
- Azriah Waitai – Year 9
- Harry Tamblyn – Year 9
- Sidney Hirini – Year 9
- Chanel Ngaheue-Pryor – Year 9
- Tuaine Thompson – Year 11
- Jo-C Kopae – Year 11
- Tithe Te Pania – Year 12
- Tyrenzo Tuitama – Year 11
- Matariki Turuwhenua – Year 12
- Munro Elliott-Brooking – Year 13

- Heidi Parks – Year 13
- Chris Mikara – Year 13
- Elly Marie-Beattie – Employed
- Cameron Dyer – Employed
- Courtney Cox – Employed

KYC Training Weekend, 19 – 21 March 2021

Firmin Lodge is the venue this year to ensure any covid-19 alert level escalations do not hinder the delivery of the weekend.

KYC Monthly Meeting Dates – Council Chamber

- Thursday 8 April
- Thursday 13 May
- Thursday 10 June
- Thursday July 8
- Thursday August 12
- Thursday September 9
- Thursday October 14
- Thursday November 11

2.2 Waitangi Day Celebrations

Council's Youth Projects Officer attended this event alongside ex-KYC members. The objective was to raise the profile of the KYC and encourage new applicants. A video with KYC events and activities was displayed.

The entire event was a collaboration between various agencies including Tuwharetoa ki Kawerau Hauora, Te Wananga o Aotearoa, KEA, Kawerau library & museum, and Future Leaders.

2.3 Ministry of Youth Development (MYD) funding

Council is waiting for the next funding rounds to open.

2.4 Young Achievers Awards, 25 August 2021

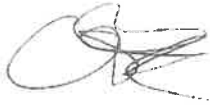
The following dates have been set for the 2021 Young Achievers Awards:

- Nominations Open 25 June 2021
- Nominations Close 14 August 2021

Nomination forms will be available online.

RECOMMENDATION

That the report from the Events and Venues Manager for the month of February 2021 be received.



Lee Corbett Barton

Events and Venues Manager

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Meeting: Regulatory & Services

Meeting Date: 16 March 2021

Subject: 2020/2021 Reseals

File No.: 401120

1 Background

The 2020-21 Reseals were put to tender and suitable tenders were received.

The sites that are to be resealed are listed below:

- Chipseal Overlay : Porritt Drive
- Repair and Chipseal Overlay : Bowen Street
- Chipseal Overlay : Massey Street

Only two tenderers responded and these are tabled below. Fulton Hogan Ltd made enquiries however declined to tender.

<u>Tenderer</u>	<u>Price</u>
Crossroads Construction Ltd	\$ 90,687 excl GST
Bay of Plenty Asphalt Ltd	\$141,580 excl GST

The tenders met the New Zealand Transport Agency Competitive Pricing Procedure compliance criteria:

- Relevant Experience
- Track Record
- Resources
- Management Skills
- Methodology
- Health and Safety (SHE pre-approved)

The following comments are made about the tenderers:

Bay of Plenty Asphalt Ltd has undertaken the resealing work for Council in 2020 and the work was satisfactory.

Crossroads Construction Ltd has not performed large resealing work for Council, however has significant experience doing such work for Whakatane District Council. Crossroads Construction Ltd is an experienced civils contractor that has successfully completed numerous sub-divisions, pavement construction/repairs and footpath replacements.

Both contractors are therefore recommended based on NZTA and Council criteria.

2 Policy and Plan Considerations

Awarding the contract is not contrary to any of Council's Policies and Plans.

3 Legal Considerations

There are no Legal Considerations with approving this contract and associated works.

4 Significance and Engagement

Obtaining the Community's views on either of the options is not considered necessary.

5 Financial Considerations

The costs for the resealing works are covered by the existing approved budgets.

6 Conclusion

Awarding the contract to the lowest tenderer is in accordance with Council's procurement policy of selecting the lowest price conforming contractor. This is also consistent with New Zealand Transport Agency's requirements. The preferred contractor is experienced and the risk of a poor standard of workmanship is low.

7 RECOMMENDATIONS

1. That the report "2020/2021 Reseals" be received.
2. That the Council resolves to award the roading reseals contract to Crossroads Construction Ltd.



Andre Erasmus, MCM, MBA

Engineering Manager

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**The Meeting of the Regulatory and Services Committee
will be held on Tuesday, 16 March 2021
in the Council Chamber commencing at 9.00am**

A G E N D A

Apologies

Public Forum

A period of 30 minutes is set aside for public forum at the commencement of this meeting. Each speaker during the public forum section of the meeting may speak for three minutes.

Declarations of Conflict of Interest

Any member having a "conflict of interest" with an item on the Agenda should declare it, and when that item is being considered, abstain from any discussion or voting. The member may wish to remove themselves from the meeting while the item is being considered.

PART A – REGULATORY

1 Monthly Report - Regulatory and Planning Services (Chief Executive Officer) (340000)

Pgs. 1 - 13

Attached is the report from the Chief Executive Officer covering Regulatory and Planning Services activities for the month of February 2021.

Recommendation

That the report from the Chief Executive Officer on Regulatory and Planning Services activities for the month of February 2021 be received.

PART B – NON REGULATORY

2 Monthly Report - Finance and Corporate Services (Manager, Finance and Corporate Services) (211000)

Pgs. 15 - 21

Attached is the report from the Manager, Finance and Corporate Services covering activities for the month of February 2021.

Recommendation

That the report from the Manager, Finance and Corporate Services for the month of February 2021 be received.

3 Monthly Report - Operations and Services (Manager, Operations and Services) (440000)

Pgs. 23 - 32

Attached is the report from the Manager, Operations and Services covering activities for the month of February 2021.

Recommendation

That the report from the Manager, Operations and Services for the month of February 2021 be received.

4 Monthly Report - Economic and Community Development (Economic and Community Development Manager) (309005)

Pgs. 33 - 42

Attached is the report from the Economic and Community Development Manager covering activities for the month of February 2021.

Recommendation

That the report from the Economic and Community Development Manager for the month of February 2021 be received.

5 Monthly Report – Events and Community Activities (Events and Venues Manager) (340000)

Pgs. 43 - 48

Attached is the report from the Events and Venues Manager covering events and community activities for the month of February 2021.

Recommendation

That the report from the Events and Venues Manager for the month of February 2021 be received.

6 2020 / 2021 Re-Seals (Engineering Manage) (401120)

Pgs. 49 - 50

Attached is the report from the Engineering Manager covering 2020 / 2021 Reseals

Recommendation

1. *That the report “2020/2021 Reseals” be received.*
2. *That the Council resolves to award the roading reseals contract to Crossroads Construction Ltd.*

R B George

Chief Executive Officer

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