



**The Meeting of the
Regulatory and Services Committee
will be held on Wednesday 13 March 2024
commencing at 9.00am**

A G E N D A

REGULATORY & SERVICES COMMITTEE

Her Worship the Mayor - F K N Tunui

Councillor C J Ion - Chairperson

Councillor W Godfery

Councillor S Kingi

Councillor B J Julian

Councillor A Rangihika

Councillor R G K Savage

Councillor R Andrews

Councillor J Ross

GUIDELINES FOR PUBLIC FORUM AT MEETINGS

1. A period of thirty minutes is set aside for a public forum at the start of each Ordinary Council or Standing Committee meeting, which is open to the public. This period may be extended on by a vote by members.
2. Speakers may address meetings on any subject. However, issues raised must not include those subject to legal consideration, or be issues, which are confidential, personal, or the subject of a formal hearing.
3. Each speaker during the public forum is permitted to speak for a maximum of three minutes. However, the Chairperson has the discretion to extend the speaking time.
4. Standing Orders are suspended for the duration of the public forum.
5. Council and Committees, at the conclusion of the public forum, may decide to take appropriate action on any of the issues raised.
6. With the permission of the Chairperson, members may ask questions of speakers during the period reserved for public forum. Questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

**The Meeting of the Regulatory and Services Committee
will be held on Wednesday 13 March 2024
commencing at 9.00am**

A G E N D A

Apologies

Leave of Absence

Declarations of Conflict of Interest

Any member having a “conflict of interest” with an item on the Agenda should declare it, and when that item is being considered, abstain from any discussion or voting. The member may wish to remove themselves from the meeting while the item is being considered.

Public Forum

PART A – REGULATORY

1 Monthly Report - Regulatory and Planning Services (Group Manager, Regulatory and Planning) (340000)

Pgs. 1 - 5

Attached is the report from the Group Manager, Regulatory and Planning covering activities for the month of February 2024.

Recommendation

That the report from the Group Manager, Regulatory and Planning Services for the month of February 2024 be received.

PART B – NON REGULATORY

2 Monthly Report - Finance and Corporate Services (Group Manager, Finance and Corporate Services) (211000)

Pgs. 6 - 11

Attached is the report from the Group Manager, Finance and Corporate Services covering activities for the month of February 2024.

Recommendation

That the report from the Group Manager, Finance and Corporate Services for the month of February 2024 be received.

3 Monthly Report - Operations and Services (Manager, Operations and Services) (440000)

Pgs. 12 - 18

Attached is the report from the Group Manager, Operations and Services covering the month of February 2024.

Recommendation

That the report from the Group Manager, Operations and Services for the month of February 2024 be received.

4 Monthly Report - Economic and Community Development (Economic and Community Development Manager) (309005)

Pgs. 19 - 21

Attached is the report from the Economic and Community Development Manager covering economic and community activities for the month of February 2024.

Recommendation

That the report from the Economic and Community Development Manager for the month of February 2024 be received.

5 Monthly Report – Communication and Engagement (Communication and Engagement Manager) (340100)

Pgs. 22 - 25

Attached is the report from the Communication and Engagement Manager covering communication and engagement activities for the month of February 2024.

Recommendation

That the report from the Communication and Engagement Manager for the month of February 2024 be received.

M Godfery

Chief Executive Officer

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MONTHLY REPORT REGULATORY & PLANNING SERVICES

February 2024

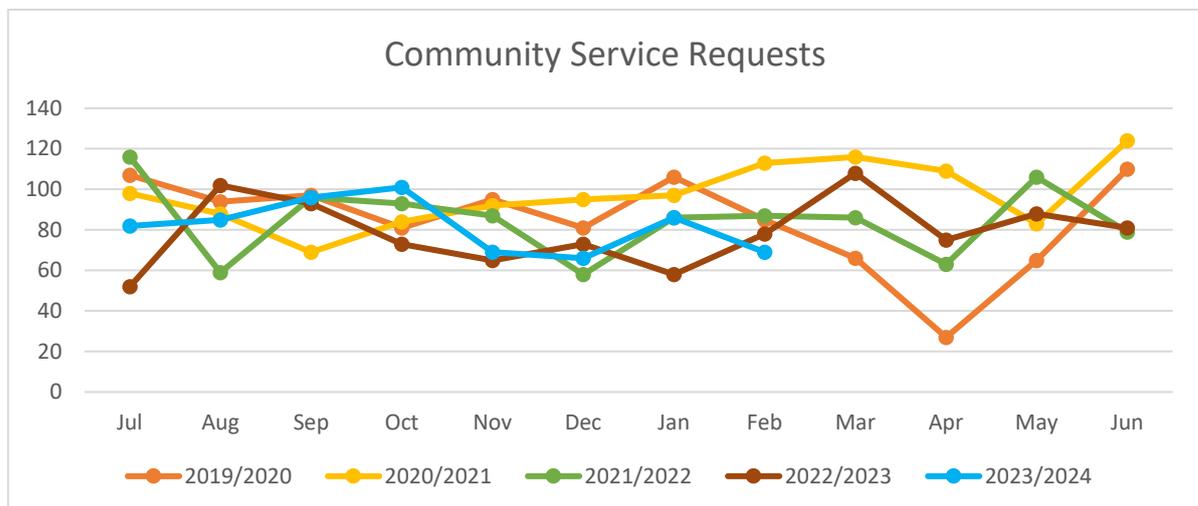
1 Animal Control

1.1 Dog Registration

At 29 February 2024, there are 1,390 dogs registered of the 1407 dogs listed on the dog register for 2023/2024. This represents 98.8% of known dogs.

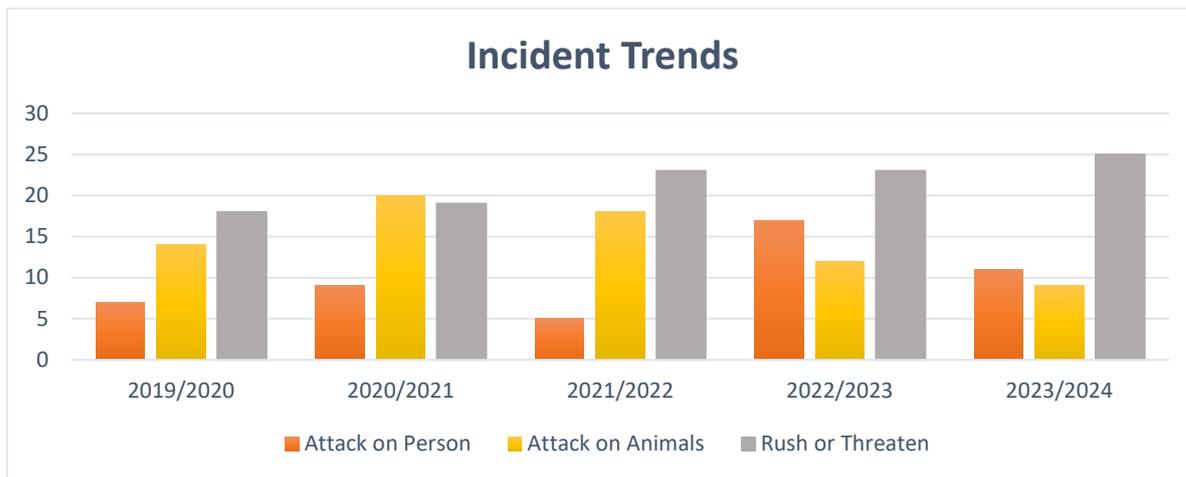
1.2 Dog Control - Ranging, Complaints and Incidents

A total of seventy one (71) service requests were responded to in February 2024. A further twenty (20) jobs were attended relating to kennel checks, microchipping and releasing dogs from the pound and infringement enquiries etc. These totals do not include administration services provided by the customer services team.

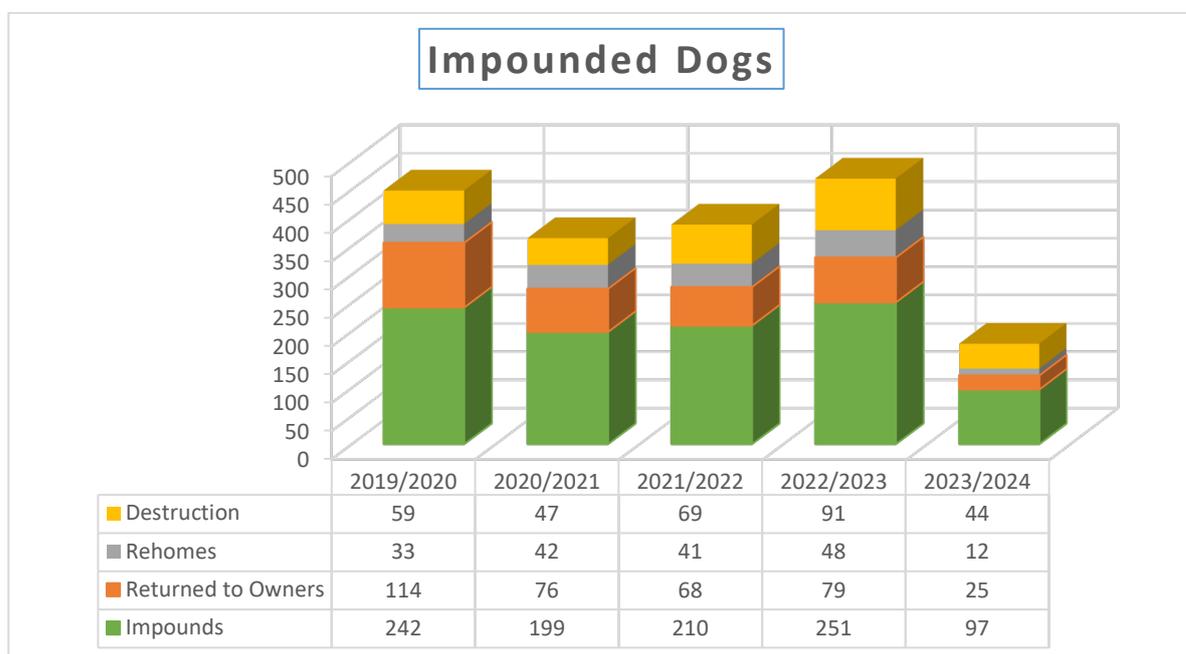


A total of 65 statutory occurrences (barking, roaming, attacks) were attended by Council's dog rangers. These related largely to complaints of barking (24) or roaming (37).

During February, we received 4 accounts of a rush, 1 attack on a person. One dog has been impounded and a prosecution has been initiated. One property inspection was completed and property found secure with dog now locked at the rear of the section. One dog removed from District and one complainant would not make a statement.



In February 2023, ten (10) dogs were impounded. Seven (7) of these dogs were surrendered by their owners, two (2) were picked up by their owners.



2 Monitoring and Compliance

Four abandoned car complaints were received and one freedom camper was asked to move on.

3 Alcohol Regulation

In February, there has been no update regarding the appeal against New World Kawerau's application for their alcohol licence. An update will be provided once received.

One appeal has been received for the Provisional Eastern Bay of Plenty Local Alcohol Policy. The provisional policy incorporates each Council of the Eastern Bay including Ōpōtiki, Whakatāne and Kawerau. Each Council considered their preferred approach forward, with Whakatāne Council being the last to be heard on 29 February 2024. With different approaches sought, a paper will be prepared for the next Council meeting.

4 Food Safety and Premises

In February 2024, four food verifications of registered premises were completed, with one found to be unacceptable, with minor improvements recommended.

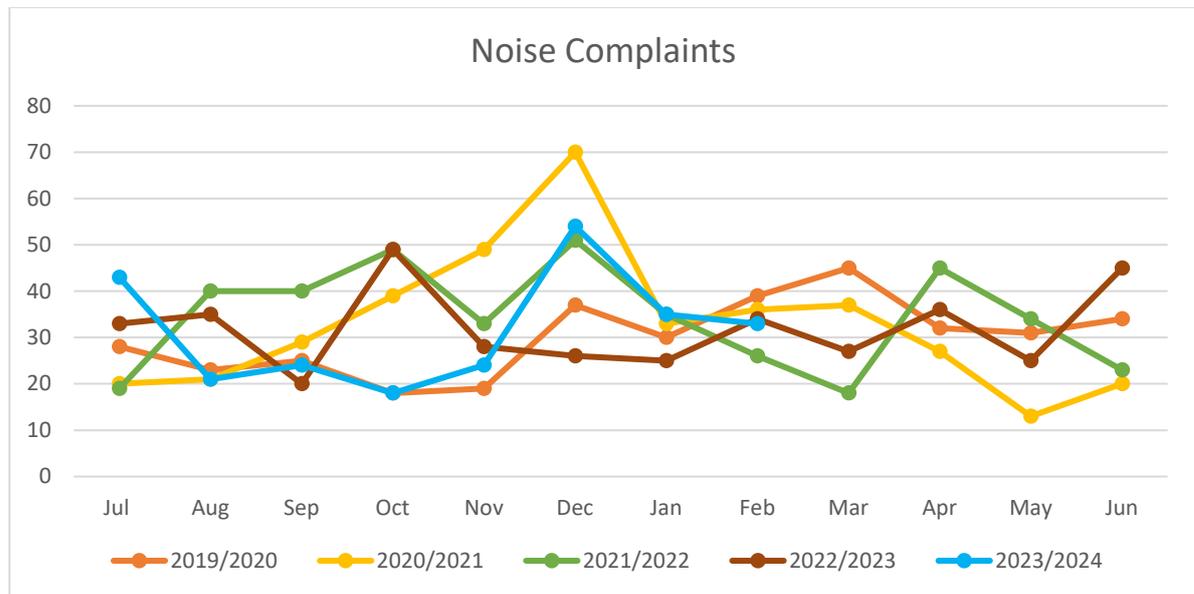
One new enquiry about operating a new food premise was received.

One complaint was received about a food premise that is being followed up at the time of writing this report.

Last month, Council requested information regarding the difference between Food Control Plans and National Programmes, which are the two compliance requirements for food venues. Attached to this report is a fact sheet, which provides an outline of the differences.

5 Environmental Health

There were 33 noise complaints in February 2024, with no excessive noise notices issued. KDC completed a couple of follow up inspections, after a number of complaints were received for the one location and no noise being detected. Steps have been taken to reduce the noise and this will be followed up to ensure the complaint has been resolved.



6 Building Control

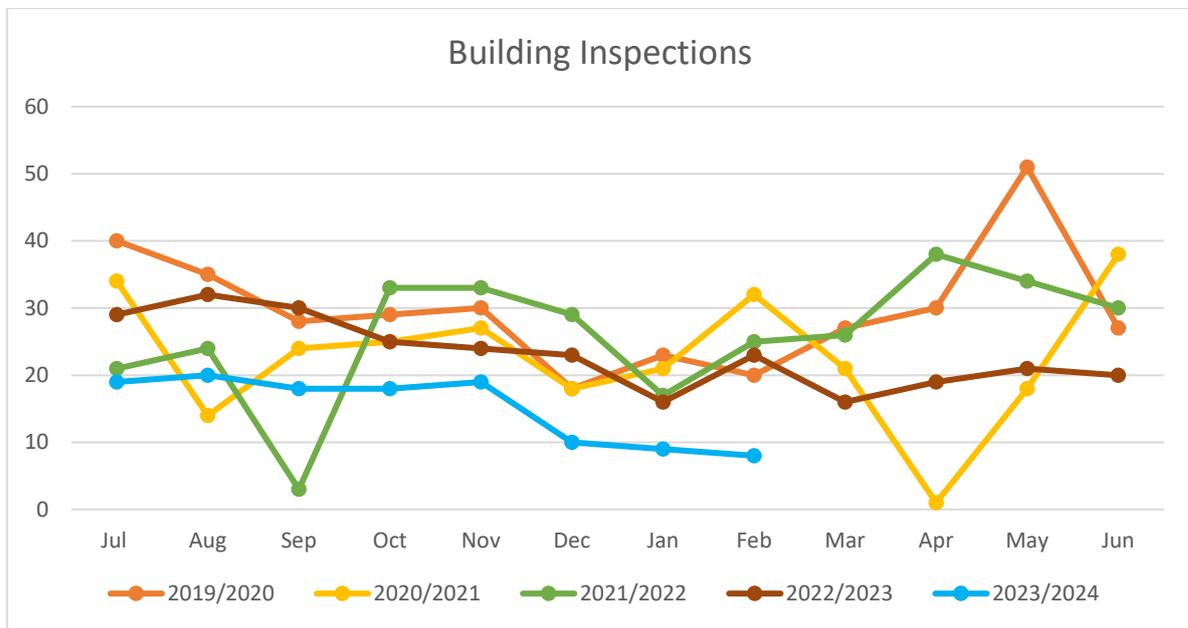
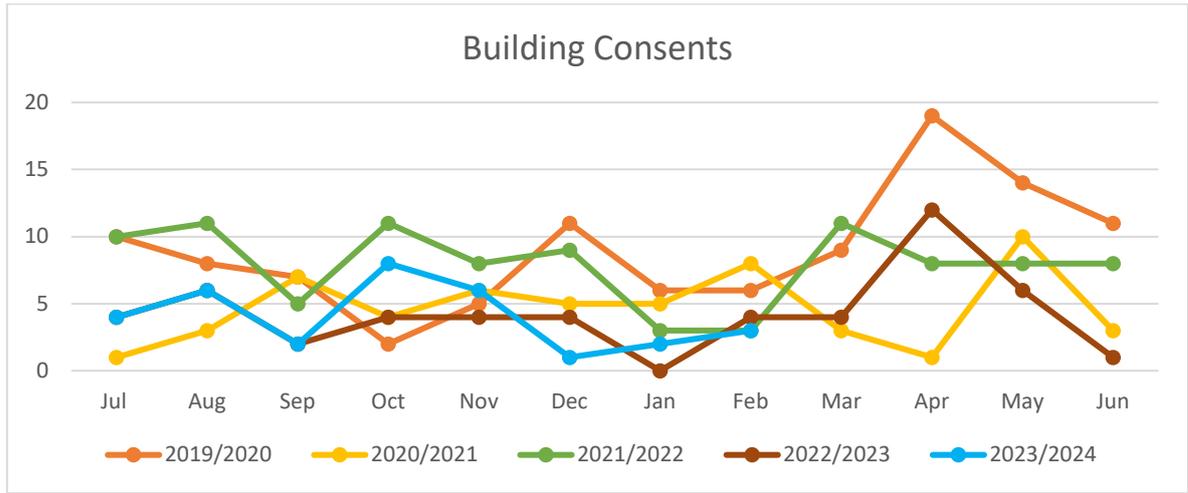
6.1 Building Consent Authority (BCA)

Three building consents were issued in February 2024. The total value of the building consents was \$106,600.

The types of building work for this month included:

- 1 new garage with attached storage room
- 1 x Internal and external alterations

- 1 x pool fencing installation



The BCA has responded to all general non-compliances identified in the IANZ and is awaiting a response to confirm whether any further amendments are required.

6.2 Territorial Authority

Eleven (11) Land Information Memorandum ('LIM') reports were issued in February 2024.

One swimming pool inspection was completed in February.

7 Civil Defence Emergency Management (CDEM)

The first regional "Bay 8" training course was completed in February. Lee Barton, our Controller attended the final day to help in the final event scenario.

Preparations are being undertaken to run a small in house scenario to help familiarise staff with civil defence processes.

8 District Plan

8.1 Resource Consents

No matters to report.

8.2 Spatial Plan

Work is continuing around the in-house staffing for the new Spatial Plan structure, with Whakatāne District Council and Bay of Plenty Regional Council looking into staff development options for the key roles.

An early draft options plan has been developed and is being reviewed by the leadership group. Preparation is going into a newsletter updating the governance group and the friends of the project.

RECOMMENDATION

That the report from the Group Manager, Regulatory and Planning Services for the month of February 2024 be received.



Michaela Glaspey

Group Manager, Regulatory and Planning

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MONTHLY REPORT FINANCE & CORPORATE SERVICES

February 2024

1 Library and Museum

1.1 Library

February was steady with activities like Book Club, Lego Club and school group visits starting back up. Doodle artist, Hiria Shanks, did 2 sessions on creating your own doodle art for colouring in. The Library and Museum Manager attended an online session on digitally enhanced picture books. The review of newspaper processes was completed.

The displays for February were Waitangi Day and Love to Read.

Library Statistics

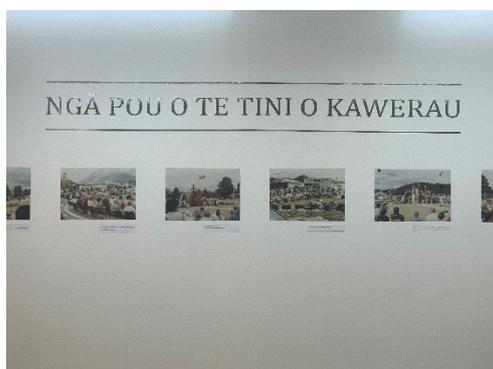
	February 2024	YTD 2023/24	February 2023	YTD 2022/23
Items issued	3,789	26,573	3,045	25,941
People visiting	3,858	35,425	3,365	32,670
New members	12	132	18	137
Active members*	1,370		1,400	

*Those people that have used library services in the last 2 years

1.2 Museum

A new exhibition was opened in the Museum Gallery called *Ngā Pou o Te Tini o Kawerau* (the Carvings of the People of Kawerau). These are the Pou located on the corner of Islington Street and Plunket Street and they were proposed in 1972, and finally unveiled on the 8th of January 1983. The exhibition has photos from the day they were unveiled which capture the area before New World and the Tarawera Mall were built.

Staff also continued working on preparations for other upcoming exhibitions focusing on the 70th Anniversary of the town and Council.



Sir James Fletcher Kawerau Museum Statistics

	February 2024	YTD 2023/24	February 2023	YTD 2022/23
Exhibitions	1	4	0	3
Vernon Records	February 2024	YTD 2023/24	February 2023	YTD 2022/23
Objects – items added to collection	18	216	13	166
Individuals & Organisations	39	380	35	226
Documents	103	683	37	429
Photographs	38	555	21	509

Objects – items added to Vernon Museum Collection, *People* – records added to Vernon on individuals and organisations, *Documents* – a document added to Vernon like newspaper articles, forms, etc., and *Photographs* – photos added to Vernon.

2 Weather Station

The average temperature for the month of February 2024 was 28.6° and the highest temperature for the month was 32.0° on the 20th of February. The accumulated sunshine hours for September totalled 223 hours and 36 minutes. The appendix to this report shows a combined graph of the temperature and sunshine data collected for February.

Please note with the reintroduction of providing daily temperatures and sunshine hours, there is no year-to-date data or historical data from the prior year for comparison as this information was not collected.

3 Payments

There were only two payments in February 2024, which exceeded \$50,000.

- Inland Revenue Department (2 invoices) - \$227,154.07 (total) - PAYE for Fortnights ending 31/01/2024 and 11/02/2024.
- Drintech Contractors – (2 invoices) - One invoice of \$181,294.95 for Progress Claim 1 for Zone 2 & 3 (coded to 403001.002 Pipework Zone 2) and one invoice of \$7,151.72 Watermain Connection (coded to 403001.003 Pipework Zone 6).

** Please note the payments above are GST inclusive, however all financial reporting is GST exclusive. When comparing to capital expenditure reporting there is likely to be timing differences between payment date and reporting date.

4 Requests for Service

The following table has the total number of service requests received for February and identifies if they have been completed or still being progressed by the end of the month.

Service	Total	
	Completed	Progressed
Dogs	74	5
Noise	32	0
Building Enquiries	15	4
Trees* & Parks	23	8
Rubbish (Bins & Collections)	46	5
Water	25	1
Wastewater	1	0
Roading/Stormwater/Streetlights	12	7
Enforcement/Health/Food/Stock	5	3
Council Buildings/Facilities – Maint.	7	4
Other (Events/Consents/Rates/Vandalism)	2	8
Official Information Requests	4	1
Total	246	46

*Requests relating to the removal of trees are added to a priority list.

For February, 16 requests came via the website/emails and 9 via Antenno. The balance of the requests came from phone calls or visits.

6 Funds

The following funds were held at 29 February 2024:

Invested in	\$	Mean Interest	% External
ANZ – on call	731	0.9%	0.02%
BNZ – current & on-call	3,709,435	3.0%	99.36%
Rabobank (on-call)	23,272	4.3%	0.62%
Total Funds (Cash)	3,733,438		100.0%
Internal Loans	1,566,779		
Total Investments	5,300,217		

The following table shows Council's reserve and general funds balances as at 29 February 2023:

	February 2024	February 2023
Reserve Balances		
Depreciation Reserve Funds*	\$4,435,336	\$4,335,774
Total Reserve Balances	\$4,435,336	\$4,335,774
General Funds	\$864,880	\$742,953
Total (comprising funds & internal loans)	\$5,300,216	\$5,078,727

* This includes loan funds uplifted.

The figures show that overall Council has \$221,489 additional funds at the end of February than this time last year, however the February 2024 balance includes the additional \$2m loan funds that Council uplifted on the 26th of October 2023 to pay for the water asset renewals.

Overall Council's cashflows for the last year have continued to be lower than previous years, as Council has short term cash funds invested in the Central Cove sections and three Porritt Glade units that will become realised cash funds once they are sold and have occupation agreements, respectively.

7 RECOMMENDATION

That the report from the Group Manager, Finance & Corporate Services for February 2024, be received.



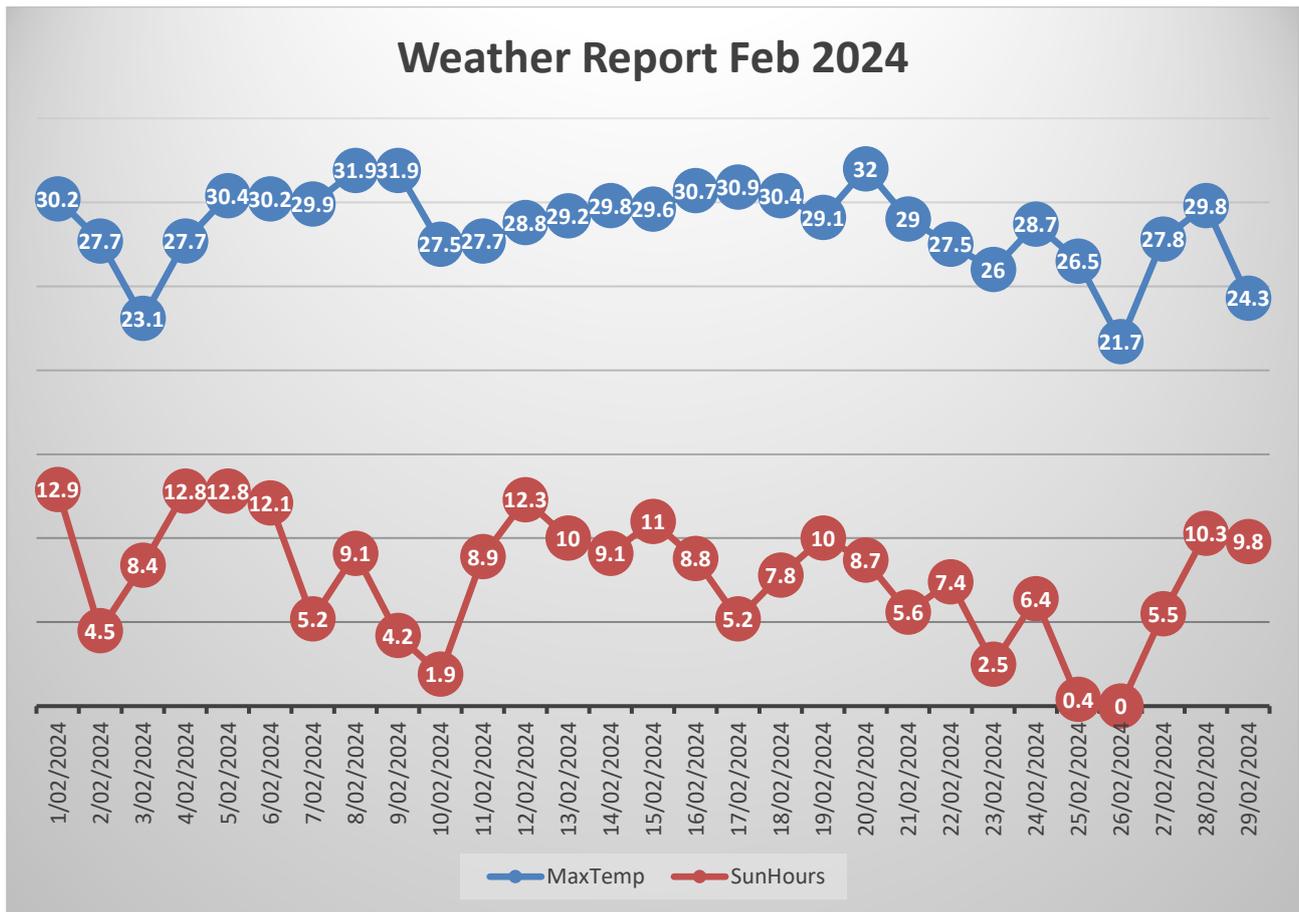
Lee-Anne Butler, CA, BMS

Group Manager, Finance & Corporate Services

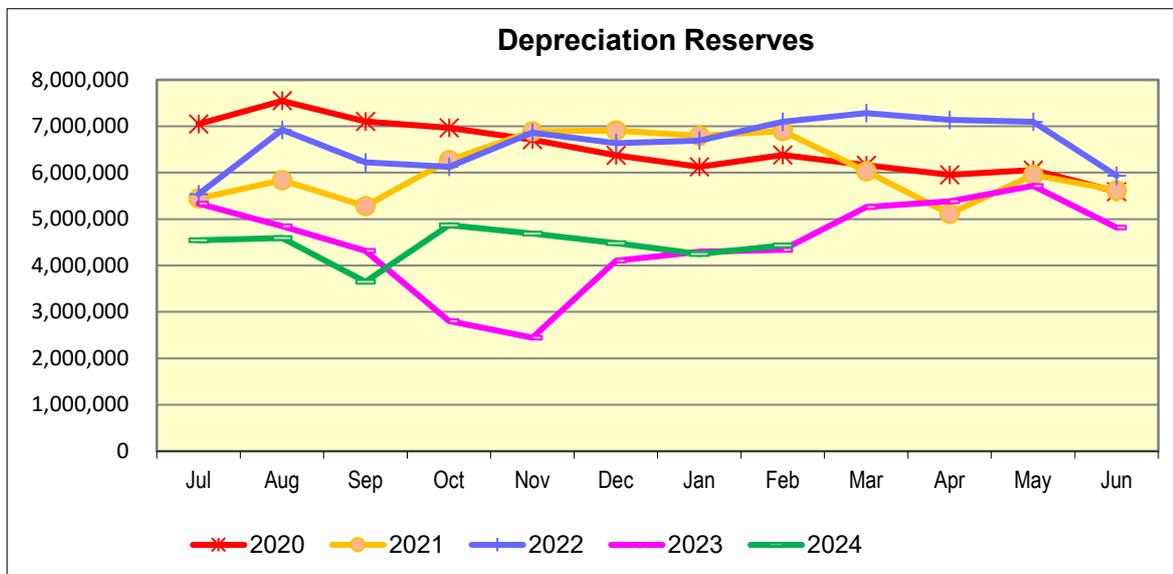
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Appendix

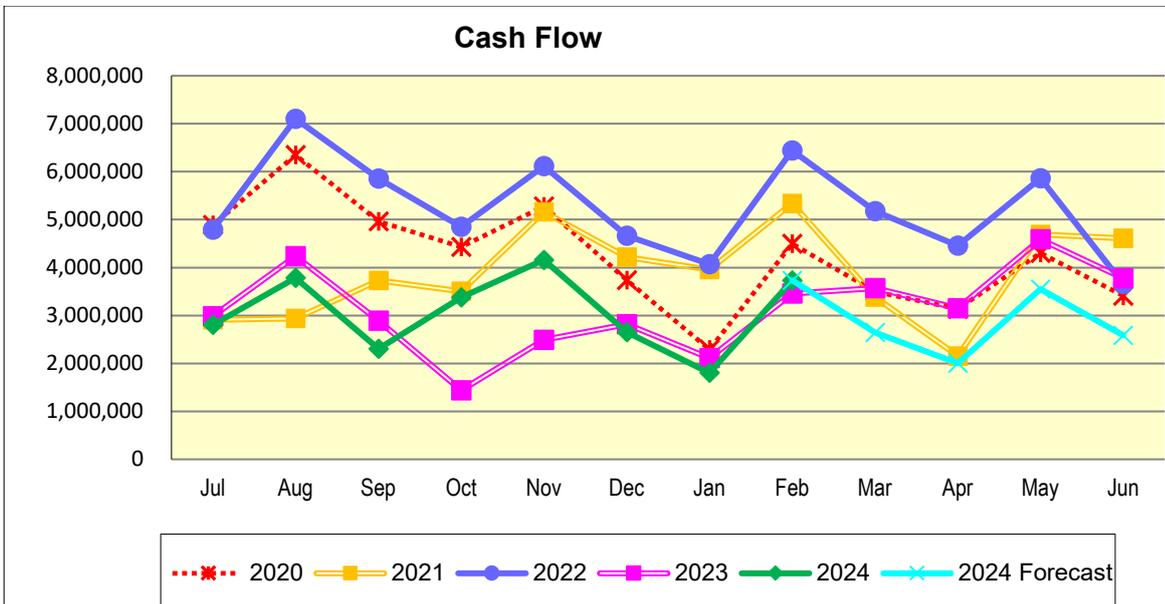
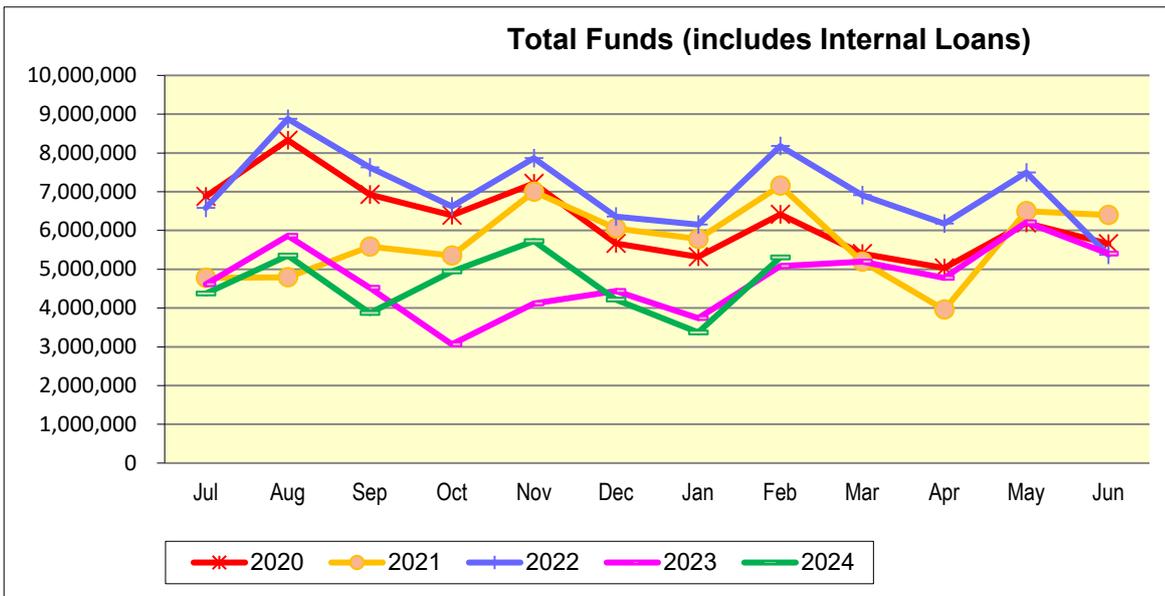
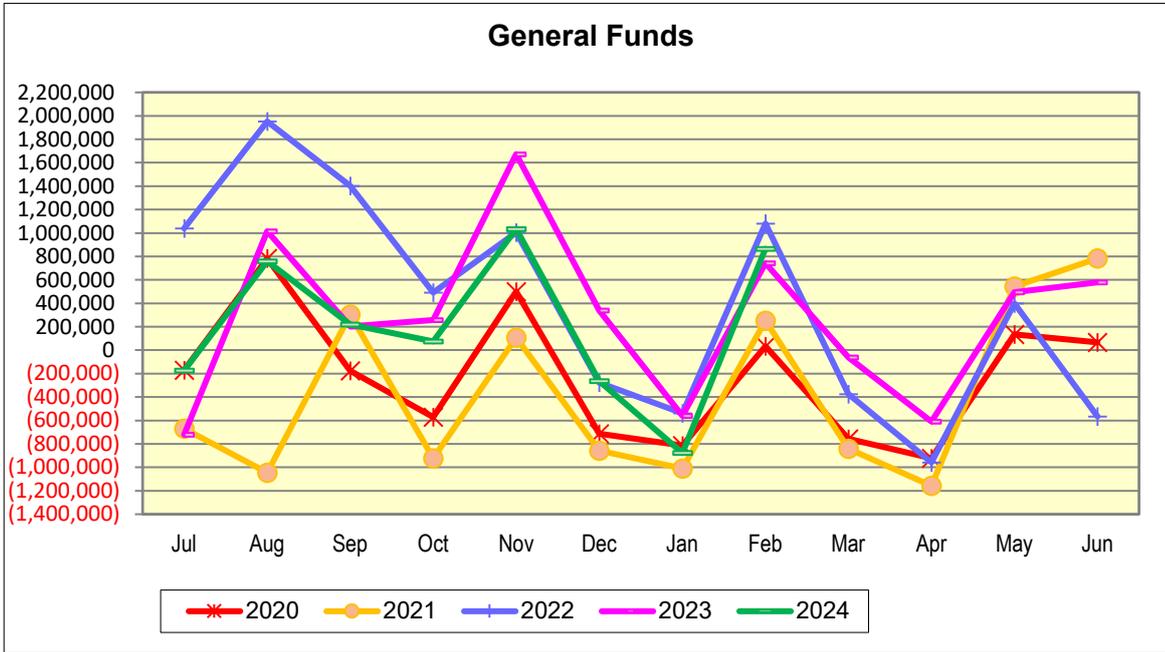
February 2024 -Weather Data



February 2024 – Financial Data



The depreciation reserves funds above includes the loan funding Council has uplifted.



Please note that the 2023/24 actual cashflow is the same as the forecast cashflow for months year to date.

MONTHLY REPORT OPERATIONS AND SERVICES

February 2024

1 Water Supply

The Tarawera Bores provide sufficient water for current use and have sufficient capacity to meet the demands of the community during all off-peak months. The Tarawera Bores may not meet the total requirement during the very dry and hot summer months.

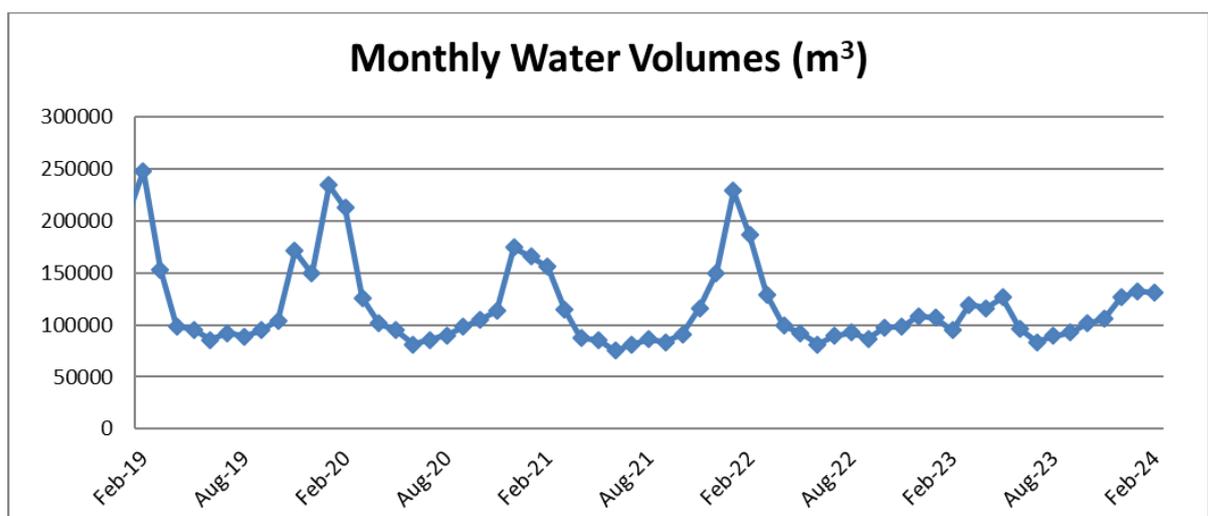
The Umukaraka Spring is being developed and all required telemetry and headworks have been installed. A consent to take water from the spring is being prepared in collaboration with the landowner.

The Pumphouse Spring treatment plant is being upgraded to include fluoride in the water supply. The old lime system was replaced with a sodium hydroxide system to ensure that drinking water remains in the correct pH range.

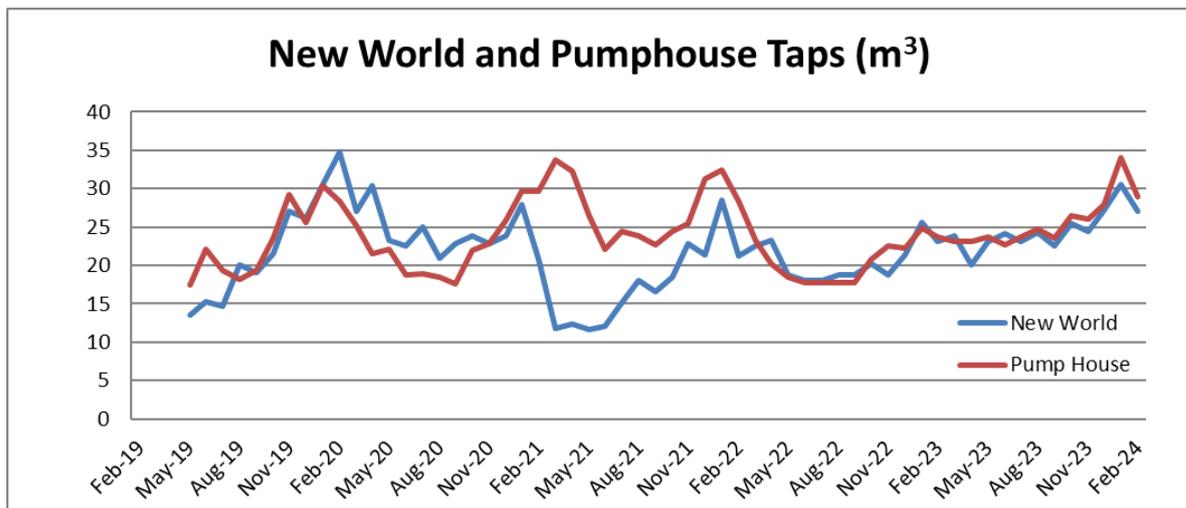
The pumpstation at the treatment plant is being rebuilt with new modern pumps and control systems. These upgrades should satisfy all current resource consent conditions and requirements.

1.1 Use

The Town used 130,474 m³ in February 2024, which is low during this time of year. The graph below shows the monthly volume (in m³) of water used in the last 5 years for comparison.



The two unchlorinated outlets are still being used by the public and 27 m³ and 29 m³ water was taken from the Pumphouse and New World taps respectively. During February 2024, the total daily usage was approximately 1850 litres per day. The use of these taps is stable with only small variations in usage.



1.2 Water Quality

All routine samples taken during February were clear of E.coli.

There were six dirty water complaints that were related to flushing of pipes during maintenance. There were no pressure or other water complaints received during February.

1.3 Reticulation

The physical reticulation replacement is continuing with the trunk main (the line that connects the Monika Lanham Reserve reservoirs with the reticulation) and Zones 2 & 3 reticulation areas.

2 **Wastewater**

The Waste Water Treatment Plant had no breaches of its resource consent conditions during this reporting period.

There were no sewer line blockages during the month.

Renewal works and upgrades continue as per the project schedule.

3 **Roading**

Footpath replacements as well as kerb and channel cleaning and replacement have been ongoing in various areas of the town.

The Roothing reseals will focus this year on replacing the River Road and Dump Road crossing area.

An application to fund the Hardie Avenue drainage works will be lodged with NZTA for the 2024/5 financial year.

4 Stormwater

There have been no significant failures of the stormwater system this month.

5 Parks and Reserves

During February, the parks and reserves teams performed the following actions:

- The tree maintenance programme has resumed and a contracted arborist is training staff. Several dangerous trees were removed at Stoneham Walk and in Monika Lanham reserve.
- Several fences and gates were repaired and replaced that were damaged by vandalism and unauthorised access.
- Fences were moved in Valley Road to allow easier access to seating.

6 Pool

All pools are operating under normal conditions.

7 Refuse Collection

There were no issues with the refuse collection during this reporting period.

8 Refuse Disposal

The pickup and transporting of the residual refuse to Tirohia continued without incident.

9 Recycled Collection

The collection and disposal of recycling continued without incident.

10 Vandalism

Four incidences of graffiti covering an area of 9 m² was removed from Council owned walls and properties at a total cost of \$670. The main areas targeted were:

- Town Centre toilets
- The Ron Hardie Recreation Centre
- The wall next to the library
- Structures, platforms and walls at the Skate Park

There was also significant vandalism and damage to fences, gates and entrances to public parks. The main cause of damage was public attempting to gain vehicular access to the river and other popular summer recreational areas.

11 **Projects & Schedule**

The project and major maintenance works schedule for the 2023/24 financial year is attached to this report.

The dog pound was planned to be built at the Waste Water Treatment Plant rapid infiltration basins. The building next to the existing dog pound was leased by the SPCA until they terminated their lease on 8 July 2022. The building was finally vacated on 12 August 2022. Elected members and staff visited the dog pound and the SPCA building on 22 November 2022, and staff proposed that the SPCA building be assessed to be converted into a new dog pound. The old SPCA building was leased to local volunteers, the KTown Community Animal Welfare Society from 3 April 2023 onwards.

A potential design to convert the existing buildings (including the original dog pound and SPCA building) into a new dog pound is being developed by staff. Due to other more urgent infrastructure works, it is not likely that the actual conversion will start before the next financial year.

12 **RECOMMENDATION**

That the report from the Acting Group Manager, Operations and Services for the month of February 2024 be received.

Riaan Nel

Acting Group Manager, Operations & Services

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Capital, Renewals and Major Maintenance Items for 2023/24
29 February 2024

Activity	Code	Item	Budget	Actual	Estimate Finish Date	Revised Finish Date	Actual Finish Date	Comments
Transport Management	402515 001	Kerb Replacement	\$110,000	\$0	Jun-24			
	402515 003	Reseals - Roads	\$260,000	\$0	Oct-23	May-24		River Road
	402515 004	Pavement Treatment	\$160,000	\$0	Oct-23	May-24		River Road
	402515 009	Minor Safety Improvements	\$80,000	\$0	Jun-24			Speedhumps, crossings and signs
	402515 013	Footpath replacement	\$190,000	\$30,104	Jun-24			
	402515 015	Lane realignment	\$320,000	\$0	Jun-24			Onslow & Gordon St, Putuaki School Entrance
	402515 018	Drainage Works	\$136,000	\$126,493	Jun-24		Nov-23	Hardie Avenue, Completed
	402516 001	Reseals - Carparks	\$50,000	\$56,926	Oct-23		Oct-23	Pools final seal. Completed
		Sub Total	\$1,306,000	\$213,523				
	Stormwater	402601 001	Stormwater Renewals	\$380,000	\$72,228	Jun-24		
	Sub Total	\$380,000	\$72,228					
Water Supply	403001 002	Reticulation Replacement - Zone 2	\$2,300,000	\$611,550	Mar-24	May-24		River Road Completed, Zone 2 next
	403001 003	Reticulation Replacement - Zone 6	\$470,000	\$0	Oct-23	May-24		Pumphouse lines and valves
	403001 004	Toby Replacements	\$50,000	\$20,663	Jun-24			
	403001 005	Valve Refurbishment	\$44,100	\$14,863	Mar-24			
	403001 007	Refurbish Pump System	\$69,000	\$12,841	Nov-23	May-24		Pumphouse Pumps installation
	403001 010	UV Tube replacement	\$14,500	\$18,705	Feb-24		Jan-24	Completed
	403001 030	Line & Flouride System	\$425,000	\$6,015	Nov-23	Mar-24		Funded by MoH
	403001 021	Headworks	\$400,000	\$235,617	Nov-23	May-24		Boreholes & springs telemetry and control
		Sub Total	\$3,772,600	\$920,254				
	Wastewater	403520 001	Refurbish Pumps	\$37,000	\$24,003	May-24		
403520 002	Reticulation Replacement - Zone 1	\$1,176,100	\$540,155	Nov-23				
403520 004	Milliscreens Renewals	\$161,000	\$3,996	Dec-23	May-24			
403520 011	Waste Water Treatment Plant	\$854,500	\$313,360	May-24			Buildings and Structures	
403520 027	Pumping Station	\$50,000	\$67,582	May-24				
	Sub Total	\$2,278,600	\$949,096					
Refuse Disposal	403522 014	Asbestos Site Preparation	\$30,000	\$6,300	Oct-23	Jun-24	Feb-24	Phase 1 Design Completed
	Sub Total	\$30,000	\$6,300					
Pool	404031 001	Club Rooms	\$40,000	\$0	Oct-23	Jun-24		Outer skirting and rear wall - Completed
	404031 016	Fences	\$80,000	\$78,977	Oct-23	Nov-23		Completed
	404031 020	Changing Rooms	\$60,000	\$62,251	Oct-23	Dec-23		Floors - Completed
	404031 024	Pool Floor	\$30,000	\$6,970	Oct-23			Completed
	404031 004	Steel Poles and Shades	\$17,000	\$0	Oct-23			Lifeguard area
	404031 061	Filtration System	\$93,000	\$29,195	Oct-23	Oct-23		New Sand filter
	Sub Total	\$320,000	\$177,393					
Rec. Centre	404035 005	Building Work	\$6,900	\$0	Feb-24	May-24		
	404035 020	Roof	\$60,000	\$780	Feb-24	May-24		
	404035 021	Air extractors and gas detectors	\$10,000	\$0	Feb-24	May-24		
	Sub Total	\$76,900	\$780					
Town Hall	404036 002	Curtains	\$10,000	\$0	Nov-23	Apr-24		
	404036 009	Roof	\$50,000	\$0	Nov-23	Apr-24		

Activity	Code	Item	Budget	Actual	Estimate Finish Date	Revised Finish Date	Actual Finish Date	Comments
	404036 002	Audiovisual	\$5,800	\$0	Nov-23	Apr-24		
	404036 020	Furniture	\$2,800	\$0	Nov-23	Apr-24		
		Sub Total	\$68,600	\$0				
Concert Chamber	404037 011	Furniture	\$15,000	\$0	Jan-24	May-24		
	404037 017	Speakers	\$10,000	\$0	Jan-24	May-24		
	404037 019	Renewals	\$3,700	\$0	Jan-24	May-24		
		Sub Total	\$28,700	\$0				
Town Centre Toilets	404038 007	Toilet Door - Excello	\$5,000	\$10,143	Sep-23		Completed	
		Sub Total	\$5,000	\$10,143				
Passive Reserves	404042 001	Rubbish Bins	\$4,500	\$2,208	Jun-24			
	404042 002	Boundary Fences	\$18,700	\$1,671	Jun-24			
	404042 003	Sprinkler Replacements	\$5,200	\$0	Jun-24			
	404042 019	Seal Carparks	\$15,500	\$0	Oct-23			
	404042 031	Reserve Fences	\$12,000	\$0	Jun-24			
		Sub Total	\$55,900	\$3,879				
Sportsfields	404041 014	RD Pavilion Reconstruction	\$1,000,000	\$1,060,031	Sep-23	Dec-23	Completed	
		Sub Total	\$1,000,000	\$1,060,031				
Street Trees	304044 001	Tree Replacement	\$4,500	\$0	Jun-24			
		Sub Total	\$4,500	\$0				
Playgrounds	404046 001	Renewals	\$3,500	\$0	Jun-24			
	404046 002	Bins/Seats	\$500	\$0	Jun-24			
		Sub Total	\$4,000	\$0				
Cemetery	-	Name Board	\$10,000	\$0	Jan-24	Mar-24		
		Sub Total	\$10,000	\$0				
Library Building	405060 011	Air Conditioning	\$88,700	\$8,436	Jan-24	May-24		Archive Building System
	405060 012	Smoke Detectors	\$1,800	\$0	Jan-24			
		Sub Total	\$90,500	\$8,436				
Dog Pound	405061 012	Extension of facilities	\$600,000	\$0	Jun-24			
		Sub Total	\$600,000	\$0				
Field Amenity Buildings	405062 030	Renewals	\$23,200	\$0	Jun-24			
		Sub Total	\$23,200	\$0				
Depot	405063 018	Renewals	\$9,100	\$10,818	Jun-24	Feb-24		
		Sub Total	\$9,100	\$10,818				
District Offices	405064 001	Air Conditioning	\$13,300	\$2,540	Feb-24			
	405064 012	Lift access	\$3,400	\$2,775	Feb-24			
	405064 021	Hardware & Sundry	\$1,300	\$0	Jun-24			
	405064 020	Flashings and Spoutings	\$100,000	\$0	Feb-24	Jun-24		Completed Stage 1. Stage 2 in process
		Sub Total	\$118,000	\$5,315				
Plant	60 80 01 7600	Vehicles	\$300,700	\$300,700	Sep-23		Completed	
		Sub Total	\$300,700	\$300,700				
Economic Development	15 02 01 7600	Renewals - Pensioner Housing	\$50,000	\$2,514	Jun-24			External building condition assessment
	15 05 01 3500	Bowen & Te Ariki Residential Development	\$400,000	\$114,000	Jun-24			

Activity	Code	Item	Budget	Actual	Estimate Finish Date	Revised Finish Date	Actual Finish Date	Comments
	15 05 01 3500	Stonham Park Residential Development	\$4,100,000	\$872,068	Jun-27			DIA funded
	15 06 01 7600	Renewals - Firmin Lodge	\$6,400	\$0	Jun-24			
	15 07 01 7600	Renewals - Information Centre	\$5,400	\$0	Jun-24			
	102010 005	Eastern Bay Spatial Plan	\$40,000	\$10,048	Jun-24			DIA funded
		Sub Total	\$4,601,800	\$998,630				
		Total	\$15,084,100	\$4,737,526				31%

MONTHLY REPORT ECONOMIC AND COMMUNITY DEVELOPMENT
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February 2024

1 Economic Development

The developer of the Off Highway Road advised the OHR is approximately two months from being operational.

The EBOP Local Authorities and Toi EDA are about to commence a full review of the EBOP Economic Development strategy.

2 Kawerau isite Visitor Information Centre

As a member of the Visitor Information Network Inc. (VIN Inc.) newly, branded signage is now installed at the Kawerau isite. VIN Inc. as part of Council's membership provides the full cost of production and installation.

The VIN Inc. has a monthly sales competition between members across New Zealand. The Kawerau site is classified under the location one category (33 sites in total – with annual sales under \$300k). Kawerau ranked first in its category for its January sales, followed by Otorohanga and Foxton isites.

Key Monthly Statistics – February 2024

- Visitor enquiries: 1952 (54% decrease from the previous month)
- Tarawera Forest access permits: 185 (36% decrease from the previous month)
- Public toilet use: 2112 (18% decrease from the previous month)
- Motorhome power users: 12 (20% increase from the previous month)

Comparison to February 2023:

- Visitor enquiries: 1580 (19% decrease from Feb 2024)
- Tarawera Forest access permits: 85 (54% decrease from Feb 2024)
- Public toilet use: 2400 (12% decrease from Feb 2024)
- Motorhome power users: 18 (50% increase from Feb 2024)

3 Community Activities

Events completed for January 2024

- **Kawerau Kiwifruit Recruitment Day**
Friday 26th – 9.00 am to 12:30 pm – *Concert Chambers*

Events completed for February 2024

- **Kawerau Mobile Blood Drive**
Thurs 8th – 9:30 am to 3.00 pm – *Concert Chambers*

- **KEA Night Market**
Friday 9th – 5.00 pm - *KEA Building*
- **Tarawera Ultra Marathon**
Saturday 17th - *Firmin Field*

Events registered for March 2024

- **Children’s Day**
Sun 3rd – 9:30 am to 4.00 pm - Circus Paddock
- **BOP Canoe Slalom Championships**
Sat 9th – Sun 10th – Waterhouse St Reserve/Tarawera River
- **NZCT NZ Secondary Schools White Water Kayaking Championships**
Thurs 21st – Tues 26th - Waterhouse St Reserve/Tarawera River

Kawerau Neighbourhood Support

The Regional and Whakatāne Coordinators continue to support the reinstatement of the Kawerau Neighbourhood Support group. Another meeting is scheduled for 19 March at Kawerau Life Konnect. The call to action led by the Whakatāne and Regional support continues to grow interest.

Community members are starting to regularly attend a monthly meeting and roles and responsibilities of the committee will be assigned in due course.

Weekly criminal occurrences (reported & recorded by Whakatane Police Station)											
Month	Week 1		Week 2		Week 3		Week 4		Sub Total		TOTAL
	Res.	Comm.	Res.	Comm.	Res.	Comm.	Res.	Comm.	Res.	Comm.	
2023/24											
July	6	2	4	5	2	1	5	2	17	10	27
August	2	2	3	1	2	0	2	1	9	4	13
September	4	3	8	0	5	0	5	2	22	5	27
October	0	1	3	0	3	0	3	0	6	1	7
November	6	1	2	0	3	0	14	0	25*	1	26
December	5	7	3	2	2	1	0	0	10	10	20
January	2	0	4	1	2	0	2	0	10	1	11
February	3	1	4	0	3	1	5	1	15	3	18

(Res. = Residential, Comm. = Commercial properties)

*A spike in residential vehicle crime occurred between 20-25 November.

4 Youth Projects

Kawerau Youth Council (KYC)

Nominations closed on the 16 February, with 18 nominations received from rangatahi from the Kawerau community.

The *Swearing in Ceremony* will take place on Friday 15 March in the Concert Chambers.

The venue will be open from 4.15pm with the ceremony to commence at 4.45pm. Refreshments will be provided for the newly sworn in KYC members and whānau attendees.

Tentative meeting dates for 2024:

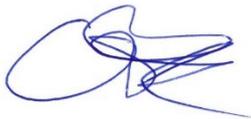
- Monday 8 April – Council Chamber 3:30pm
- Monday 13 May
- Monday 10 June
- Monday 8 July
- Monday 12 August
- Monday 9 September
- Monday 14 October
- Monday 11 November

A training weekend is planned based at Rautahi Marae for 6 and 7 April. The 2024 KYC's first official duties will be the ANZAC Dawn Parade and Ceremony.

Council assisted in sourcing rangatahi volunteers for the Children's Day held on 3 March. Previous KYC members Iraia Nuku and Majejan Rogers sourced up to 5 young people to volunteer at the event.

RECOMMENDATION

That the report from the Economic and Community Development Manager for the month of February 2024 be received.



Lee Corbett Barton

Economic and Community Development Manager

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MONTHLY REPORT COMMUNICATIONS AND ENGAGEMENT

February 2024

1 Communication

1.1 Community Pānui | Update

Two newsletters completed – 8 and 22 February.

1.2 Significant Communications:

1.2.1 Communications included: Respecting lifeguards, recycling changes, Hanno's farewell, Mayors Taskforce for Jobs and Neighbourhood Support call to action.

1.2.2 Council Operations and Services: Council meetings, services and operations updates and council services closing early for Hanno van der Merwe's farewell, water usage and major water infrastructure updates.

1.3 Council Communication Channels overview

FEBRUARY

Website  3,800 visits (increase). Top Page Visits: Kawerau District Council, De-sex your dog, Rates property search, 'Have your say!' Community Consultation, and Maurie Kjar Aquatic Centre.

Social Media



Facebook

 4,500 visits

 Reach 10,272

 Followers 4,902



Instagram

 11 visits

 Reach 91

 Followers 157

Top content: Lifeguards saving lives, Be mindful of water usage, Real Estate NZ house prices valuations and changes to recycling.

2 Engagement

2.1 Electoral Process - Representation Review 2024

Following the adoption of Māori wards in November 2023, Council is required to complete a Representation Arrangements Review as required under the Electoral Act. This comprises informal and formal engagement with Tangata Whenua and Iwi and the community.

Council will make an initial proposal that we will formally consult and call for submissions. After a submissions and hearing process, Council will revisit the proposal and complete a second round of consultation. Council will work through these processes with the support of Election Services. This is the third step in the electoral decision process comprising:

1. Council retained the First Past the Post (FPP) voting system at an Extraordinary Meeting on 6 September 2023;
2. Elected Members voted to introduce one or more Māori Wards for the 2025 and 2028 elections on 22 November 2023
3. Representation Arrangements Review being undertaken in 2024. The review must consider 1) defining communities of interest 2) Effective representation of communities of interest 3) Fair representation of electors. Numbers of Councillors and any wards to be established.

Timeline for Representation Review:

7 March to 5 April 2024	Preliminary survey online and via newsletter.
26 June 2024	Council resolves initial proposal
1 July to 5 August 2024	Submission period
28 August 2024	Hearing for Submitters to present to Council
25 September 2024	Deliberations / Council adopts final proposal
30 Sept to 4 Nov 2024	Appeal / Objection Period for Submitters
By 10 April 2025	Local Government Commission determination (if required)

2.2 Current and Upcoming Engagement Topics

- Representation Review early engagement 7 March to 5 April
- Age Friendly and Accessibility Strategy 2024
- Our places - eastern bay spatial plan 2024

3 Residential Developments – Current Status

The table below shows the surplus/deficit to date for each of Council’s residential developments:

	Central Cove	Hine Te Arika/ Bell Street	Porritt Glade Lifestyle Village	TOTAL
Total Sections / Units	31	4	29	64
Sections / Units Sold	19	0	26	45
Remaining Sections / Units	12	4	3	19
Units completed		2	29	
Units under construction				
Surplus/ (Deficit) to Date	\$108,114	(-\$1,006,669)	(-\$1,059,103)	(-\$1,957,658)
Value of Remaining Sections/Land	\$1,490,000	\$660,000	\$161,726	\$2,311,726
<u>Breakeven</u>				
Sales still required to break-even	0	2	3	

3.1 Central Cove

A sales and purchase agreement is being drafted for a second builder who wishes to purchase three sections and build three spec homes in 2024 to test the market in advance of Stoneham Park Residential Development coming online in 2025. Generation Homes continues to market house and land packages.

3.2 Duplex Build 51A and 53A Bell Street and Hine Te Arika

The spec duplex comprising a three-bedroom and two-bedroom unit at the Bell Street entrance was completed and CCC (code compliance certification) issued in December.

Initial marketing was carried out during the summer holidays. Valuations completed.

3.3 **Porritt Glade Lifestyle Village**

A unit settled on 16 February 2024 taking the occupied units to 26. The Applications for Occupation Right Agreements for two of the remaining units have ended. Discussions with an interested party should result in a new application for ORA being signed in March. Further discussions with other interested parties are now taking place.

3.4 **Stoneham Park Residential Development**

Work continues to progress well to obtain the necessary resource consents for the civil and earthworks scheduled for winter 2024. A tender for the earthworks and civils has now been completed with the view to the work being undertaken from June/July 2024. Two Cultural Impact Assessments have been received supporting the resource consents from Mana Whenua and Tangata Whenua Iwi. The third Cultural Impact Assessment is being progressed with another site visit planned. Public notification is underway for reserve revocation of Lot 1 DPS 54056.

RECOMMENDATION

That the report from the Manager, Communications and Engagement for the month of February 2024 be received.



Tania Humberstone

Manager, Communications and Engagement

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