



What Does The Museum Collect?

Do's & Don'ts

What we DO collect:

Sir James Fletcher Kawerau Museum's objective is to collect items directly connected to Kawerau District's cultural, social and industrial heritage. This includes art and objects from the early 1950s when Kawerau was first established, to current reflections of Kawerau's continuing history.

Forms!

There are two forms you need to fill out to ensure all items remain connected to their history, purpose and donor information once they are in the collection. Without this information, collections become unknown 'things' without a story. And as a Museum, we aim to protect, preserve and communicate Kawerau's past and present. The two forms are:

- **Donation form:** This document allows us to track and identify items in our storage facility, and understand what you would like us to do with your donation should we no longer be able to look after it.
- **Provenance form:** This form allows us to document the story of the

donation, e.g. where it came from, how it was used, and what it meant to the people it belonged to. This form can be printed off from the Kawerau District Council website and filled out in advance.

*Please note, we will not consider donations without these forms filled out.

What DON'T we collect?

The Museum can not accept the following materials:

- Items not directly connected to Kawerau's past or present.
- Objects or works which are physically deteriorated beyond the means of the Museum to look after.
- Duplicates of materials we already have in our collection.
- Objects or works known to relate better to the collecting objectives of other museums or galleries.
- Items which can be identified for repatriation to appropriate representatives.
- Some items may be too large for us to store safely and need to be discussed with staff.

If you have a donation in mind but are unsure about our collection policy, come visit us at Kawerau Library & Museum or contact the Museum at the following:

Email: museum@kaweraudc.govt.nz

Phone: 07 306 9009

When dropping off donations and forms, please come to Kawerau Library & Museum at 29 Jellicoe Court, Kawerau 3127.